

Lake Pleasant Library  
Board of Trustees Meeting  
Nov. 3. 2014

Present: Trustees: Richard Frisk, George Sengenberger, Nancy Seifts, Marion Wilbur, Frank Mezzano, Karen McComb  
Absent: Toni Morrison, Laura O'Connor  
Debbie Desrochers (Director), Marty Shean (Staff)  
No FOLPL representation

The meeting was called to order by President Richard Frisk at 4:00 PM

1. The minutes of the Oct. 7 2014 meeting were reviewed

Motion to accept Frank

2<sup>nd</sup> Karen

Passed unanimously

2. **President's Report (Richard Frisk)**

The sewer connection is in to the Library wall and will be connected inside in a day or so. Grid will then restore electricity to that area. This is the start of Stage 2.

The tables have been purchased by Karen. These tables will replace the ones we used to share with Friends but since Friends will no longer let us use them, we have purchased two of our own.

Richie has called again about the 501C3 status but has not received a call back.

Richie has explained the need to get the 35 year lease underway and Neil has agreed to bring it up to the Town Board at tonight's meeting.

We received a letter from FOLPL about our requests regarding the after school program. FOLPL says they cannot increase their funding by \$500 this year since they budget in January. They will let us know in January if they will agree to \$1500 next year. They will not return to the policies of many years and deposit their \$1000 in a line item in our budget. They insist on the same convoluted system that proved unworkable last year.

George pointed out that the two letters from FOLPL about funding the children's program and about sending us the funds for the expansion pledges were filled with inaccuracies and distortions, He said the real problem seems to be that the CPA giving them advice has no understanding of the legal relationship between the Library and the Town. He seems to think the two are the same and sending money to the Library is sending money to the Town, This is not correct.

After a discussion of the problems with using the complicated funding insisted on by FOLPL and being aware of the problems this caused Marty, the Board decided to take over funding of the after school program with a line item in our budget. Marty will sign for materials she did for years before this system was imposed. Nancy will set up a line for this in our budget. We will keep all receipts and send them to FOLPL. If they agree to reimburse that will be fine, not, we will take the money from our own accounts. Karen moved to agree to this plan and George seconded. Passed unanimously.

The question of what to do about paying staff for days the Library has to be closed for emergencies. After some discussion, George moved to use the same system used by the County and Town – if the Library is closed due to reasons not of the staff's own choosing, they will be paid. Karen seconded, Passed unanimously.

Richie reported on the progress of the loan application. The BOT had tentatively agreed to apply for the loan but had not set an amount. The amount could be as high as \$185,000 but the LEC decided to go for a \$120,000 loan and a \$20,000 grant. George explained that the application was coming along fine and should be submitted by the end of this week. He would allow LEC to ask for a \$120,000 loan and \$20,000 grant. Karen seconded. Passed 5 YES 1 Abstain (Nancy).

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By Law changes. In order to complete the 501C3 application we need to change our By Laws. Frank submitted this change, which will be voted on at our December meeting:

At end of PURPOSE “ **The Town of Lake Pleasant Library is organized exclusively for educational purposes under section 501(C) (3) of the Internal Revenue Service Code, or corresponding of any future federal tax code** “

George proposed a change to amending the By Laws so that, in an emergency we could amend faster.

Article VIII should be changed to read: “These By – Laws may be amended, or added to by a majority vote of the entire Board at a regular meeting. Such action may be taken, however, before or after the substance of the proposed repeal, amendment, or addition has been presented in writing **at a prior regular meeting or at a Special meeting called at least two weeks before the regular meeting where the vote will be held. Notice of the intent to vote at the regular meeting shall be made known in the call to meeting.**” Material in red reflects the changes that will be made.

These two will be voted on at the December 2, 2014 meeting.

Richie pointed out that George’s term expired Dec. 31, 2014. Karen moved and Frank seconded a motion to send George Sengenberger’s name to the Town Board to be approved for a term on the BOT starting Jan. 1, 2015 and ending Dec. 31, 2019. Passed unanimously and Richie will send the resolution to the Town Board.

A brief discussion was held as to whether we should add a member to the BOT, We are allowed 5-9 members and we currently have eight. Discussion will continue at a future meeting. Members should bring up possible names if we should decide to expand. People should be asked in advance if they might want to serve.

Richie said that our Mission Statement has not been updated since 2007. George pointed out that the Mission Statement was an important part of the effort to get our absolute charter. That was done in 2007. Karen agreed we should review the Mission Statement but also suggested we review our Policy Book, including Long Term goals. It was agreed all should review these. A committee of Karen, Marion, Debbie and Marty would coordinate the review. It was agreed the process should be done carefully with no fixed deadline. Most could be done via e-mails.

### 3. Treasurer’s Report (Nancy Seifts)

Nancy handed out a budget report for next year’s budget. The Town Board will act this month on approving the Budget. Our total includes a 2.76% increase. After the Town Board gives us our lump sum, we will do the line item breakdown. We will add a line for the after school program assuming that FOLPL will not support this activity next year.

Copies of the Budget Preparation Report and the regular Revenue control report and Expense control report are on file in the Minutes book in the Library. Our budget seems to be going well with two months left in the Fiscal Year.

#### **4. Library Director's Report (Debbie Desrochers)**

Debbie handed out her Director's Report which is on file in the Library Minutes book.

There was a discussion about the new programs we have with the Historical Society gra Heritage.com will be available to the public as soon as some problems are ironed out. Debbie was directed to put out a Press Release about its availability. Ancestors.com is available this year as part of our grant. Next year, SALS has purchased a license for this program that will make it available in the Library to all SALS libraries and its patrons.

Collection Committee will meet Tuesday Nov. 4, 2014. Karen commended the Collectio

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Committee on its restraint in not buying books after only one person asks and on the quality of the recent selections.

Marion asked that Debbie keep year to year records of patron use of the Library so we compare.

We will be having three new computers set up on Nov. 19 by Mary Hanley from SALS. 1 will be for staff and one public. It was explained that the used computers could not be used on the internet if we used them for children's in house only we might keep them but if not, they had to be destroyed.

Dale Bird is closing her book barn in Wells and will be donating books to us which can be used in the collection or put into our book sales.

Marty explained the plan to have the after school program publish a book. She is working with the company that does this. There is no upfront cost to us. The books will be available to parents and others at \$19.95 plus \$4.95 shipping. Karen suggested the BOT consider subsidizing the purchases by our after school group. This will be decided later. The BOT gave enthusiastic support to Marty's plan.

#### **5. No FOLPL report as no representatives were present.**

#### **6. Old business**

Marion asked that the thermometer showing fundraising be better outlined and also have a label explaining what it was for.

Marion asked Richie if he were still attending FOLPL meetings. He said he was not because the meeting time and place were not made public.

He said he had a letter as a member of FOLPL explaining the plan FOLPL has of having a bus go to New York City for a day with a stopover at the New York City Library. Richie was asked about the cost and if FOLPL was using its funds to support this. He said his understanding was that if you were a FOLPL member and signed up by a certain date, the full cost would be paid by FOLPL. Questions were asked how come FOLPL could decide now to spend funds on this but not decide to increase funding for this year's after school program. Since FOLPL has spent

little the last two years on Library programs or supplies, it was asked how they justified this kind of expenditure of funds. Richie explained they felt their original charter allowed them to spend on community events. George pointed out that this was a serious misreading of the original charter and that FOLPL had been told they were not correct in their interpretation.

### **7. New business**

Karen proposed we buy a VCR to DVD recorder so we convert some of our VCR collection to DVD's. Karen moved we allocate \$100 for this. Marion seconded. Passed unanimously.

George moved to adjourn – Frank seconded – passed. Adjourned at 5:15

**Next meeting Dec. 2, 2014 4:30 PM**

