

Lake Pleasant Library
Board of Trustees Meeting
October 7, 2014

Present: Trustees: Richard Frisk, George Sengenberger, Nancy Seifts, Marion Wilbur, Toni Morrison; Frank Mezzano, Karen McComb
Debbie Desrochers (Director), Marty Shean (Staff);
Absent: Laura O' Connor
No representatives from FOLPL

The meeting was called to order by President Richard Frisk at 4:30

1. The minutes of the Sept. 2, 2014 meeting were reviewed

Motion to accept Toni Morrison

2nd Frank Mezzano

Accepted unanimously

2. President's Report (Richard Frisk)

Richie reported that we had received our full request from SALS. We requested 75% of our projected cost of \$175,000 for Stage 3 construction and we received \$131,250. Richie thanked Karen who was helpful, as SALS Board members, in explaining our situation and need.

Richie reported he had communications with Shirley Smith regarding our request that FOLPL allow us to continue to use the tables FOLPL has in its possession, This has been done since the tables were purchased, Shirley agreed as long as FOLPL could use the tables if needed. Richie said as long as they were in the Library for the Tuesday after school program that would not be a problem. Later Shirley advised that her BOD had decided it would need "immediate access" to the tables. There was some discussion as to what table emergency would not be served by the short time before a staff member or a Board member could be contacted to open the Library. Discussion led to the conclusion that we need not have this problem. Toni moved to have the BOT buy two appropriate tables. Nancy seconded and it was passed unanimously.

There is no word on the 501 C 3 request.

Richie said he had communicated with Shirley and Kendal about the Leap Pads. We had approved accepting three and Laura O'Connor had researched and recommends the type it appears FOLPL will agree and provide three to the Library.

The planned Trunk or Treat is planned for Oct. 31 from 4 PM - 7 PM. There will be outside decorations as well as decorations inside the Library and the Library will be open.

The planned "gift tree" for a fundraiser will not be done Thanksgiving time but will be the main raffle we have next year. Richie suggested if members purchased gift certificates from local restaurants during the Holiday Stroll, we might consider giving the bonus certificate for the gift tree.

LEC is planning to increase the volunteers to help in various ways at the Library. Debbie will ask each current volunteer to suggest a couple of names for this group. Debbie will then contact the people and explain it will be only a few times a year for help and not a formal organization.

Richie reported on the plan to get a loan and a grant from the USDA. Frank and George met with Sara and Gretchen Pinkel from the USDA to get answers to the loan idea. We need to file a pre-application ASAP. We have the forms and there is much work to be done and numbers to be gotten from Federal agencies so this must start soon. The advantages of a loan are; we can get enough to complete the building if we start next spring we can anticipate completion by the winter of 20215-2016: we can use the loan approval as our match for 2015 SALS grant request; we can use the SALS grant to partially repay the loan; we can spread out our fund raising for a few years and then repay the loan in full. The loan can be for any amount as there is an abundance of loan funds and we will ask for a grant of between \$15,000 - \$20,000, which could be used for furnishing etc. The rate is 4%. Repayment would start when we accessed the funds. Karen said she was reluctant to borrow, but this seemed like a good idea but she wanted conditions attached to the approval. She presented a resolution to: give LEC the authority to proceed with the loan application with the proviso that final approval for submission would

depend on the LEC doing a solicitation for larger donors to meet our needed match and that all funds pledged or promised for the expansion be sent to the H fund. This is a requirement of the USDA loan program.

Discussion followed and it was determined that the funds that need to be moved are the \$55,230 that FOLPL has already pledged or collected and the \$5,000 from John Chequer. The \$3500 coming from Sen, Farley and the SALS grant money are acceptable as they are by the USDA. Nancy expressed concern over a loan and said, while she supported the addition, she would abstain from the vote, Vote was 6 YES and 1 ABSTAIN. LEC has approval to proceed with the application.

3. Treasurer's Report (Nancy Seifts)

Nancy provided her report (will be on file in the Library book of Minutes). She also provided a proposed budget. Our budget is \$70,976 which is a 2.76% increase and tries to make us whole from the \$3,000 cut in 2009. Richie said he and George as the Budget Committee will submit an item breakdown for the BOT after the total is approved by the Town Board.

Nancy brought up the problem of bills being submitted on time. There was a late fee for the credit card Debbie uses. There was discussion as to how to avoid this in the future. Debbie was directed to see if she could use a voucher system in place of using the credit card. She was also directed to call the credit card company and ask that the charge be waived since it was her opinion that the bill arrived later than usual and that was one reason why it did not get to Nancy on time.

4. Library Director's Report (Debbie Desrochers)

Collection committee met last week. There was a discussion as to what books and DVD's we should be buying. Karen asked if Debbie was using the SALS Collection HQ program that helps us identify areas we are "understocked" or "overstocked". We seem to be over in children's books and in nonfiction and under in adult fiction, and DVD's. This system is supposed to compare what we have and what is taken out. It is a guide line for us to work with. Debbie was directed to print out this report at intervals and provide copies to the BOT.

Debbie's monthly report is on file with the minutes in the Library Minutes book. One item that was discussed from the report was the planned meetings being held in our Library. Two are in conjunction with Indian Lake. The Literacy Volunteer Group will meet here one day and in Indian Lake another day. VITA – tax help group – will have a training session for volunteers here and on the same day a session in Indian Lake. The Fidelis Insurance group – part of the New York Health Care Insurance exchange program will use the Library for a session. This use of the Library by groups is one of the goals for the expansion project.

There was a discussion about the problems we are having with our website. Things are not getting on and people are not being trained to use it. We do pay for help in this and Debbie was directed to talk to Jonathan Swift about improving both areas, It was pointed out that the Historic Society's Aaron Weaver does a good job with their website and uses a different and apparently easier program Debbie was directed to discuss this with Aaron and see if we could do the same Karen pointed out that the program developed by Aaron and now on our TV daily is excellent and all BOT members were encouraged to watch it.

5. No FOLPL report as no representatives were present.

6. Old business

No old business

7. New business

Our next meeting is on Election Day so it was moved **to Monday Nov. 3, 2014 at 4 PM** Notices of the meeting will be changed to reflect this.

Frank moved to adjourn; Marion seconded. Adjourned at 6:03 PM

Submitted by George Sengenberger - Secretary

