

Minutes of the August 7, 2018, Regular Meeting  
of the  
Lake Pleasant Library Board of Trustees

Members Present: Richard Frisk, Karen McComb, Frank Mezzano, Toni Morrison,  
Kathy O'Connell, Amy Peters  
Members Absent: Richard Mayers, Laura O'Connor, Nancy Seifts  
Staff Present: Sherry Matthews  
Guests Present: None

Meeting Called to Order 4:05pm.

- I. No Public Comments.
- II. Motion to approve the minutes of the July 3, 2018, meeting was made by Kathy O'Connell, seconded by Rich Frisk, and passed 4-0. Amy Peters and Frank Mezzano abstained.
- III. Friend's Report:
  - A. NONE
- IV. Report(s) of Officers
  - A. President's Report:
    1. Memo from B. Benkovich re: issuance of permanent C/O – Karen McComb reviewed list with Board – many items have been completed, some are items Mike must do.
    2. Raffle ticket sales are slow and Karen asked for volunteers to man the table @ CJ's.
    3. Meeting Room Policy – will need to be reviewed and fine-tuned as per Sarah Dallas instruction.
    4. After school clubs – waiting for final school calendar of events to schedule.
    5. Landscaping – Karen asked the Board to think of possibilities and the Board will look into barrels of flowers.
  - B. Treasurer's Report –
    1. Not available.
- V. Committee Reports
  - A. Collection Committee – S. Matthews
    1. Report is attached. Next collection committee is scheduled for September. Committee currently meets via email due to scheduling conflicts.
  - B. Construction Report – Richard Frisk
    1. Picnic table and benches for gazebo arrived and have been installed.

2. Kitchen is complete & refrigerator installed.
3. Slop sink installed and working well.
4. Invoices will be submitted to DASNY soon.
5. Brick update – check for one-half cost has been sent, should arrive early September.

C. Publicity –

1. Karen mentioned that program attendance is down this summer and asked how to improve this. Laura has made program posters and distributed. Discussion ensued no action was taken at this time. Board discussed reducing number of programs for next summer.

D. Fund Raising – L. O'Connor, K. McComb

1. The Gift Card Tree raffle tickets are available. Board members were invited to take tickets if they cannot volunteer to sell them at a specific time. The Library will have a table @ the Applefest and will need volunteers to sell tickets that day.

E. Personnel – K. McComb

1. No report.

F. Programs – K. O'Connell, T. Morrison, S. Matthews

1. The Fairy Tea is scheduled for August 18<sup>th</sup>.
2. Astronomy program date TBD.

G. Community Involvement – A. Peters, R. Mayers

1. Letter to Community - changes have been made to draft and will be sent to Hamilton County Express. All agreed that it is a good letter and thanked Amy for her efforts.

H. Finance – N. Seifts, F. Mezzano

1. No Report

VI. Director's Report – S. Matthews

1. Report is attached.
2. Regarding the new sign – a cable is missing resulting in only one side of the sign working. Sherry is working on resolving the issue.
3. Parking lot line on west side of building may become an issue of concern as lines appear crooked due to two separate lots.

VII. Old Business

1. Library Review Board – Rich will ask the new Pastor at Mountain Community Church. Ryan Marshall and Jaze Zarecki have agreed to serve.
2. Volunteer Handbook - Laura and Karen have reviewed the current handbook submitted by Sherry. Revisions have been made and some information will be added for board review at the next meeting.

VIII. New Business

1. Trunk o' Treats 2018 – Board agreed to continue this event. Toni will order some items from Oriental Trading.

Motion to Adjourn @ 5: 19 p.m. made by Frank Mezzano, seconded by Rich Frisk and passed unanimously.

Respectfully Submitted,

Toni Morrison, Secretary