

Minutes of the September 4, 2018, Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Richard Frisk (@ 4:03), Karen McComb, Frank Mezzano, Toni Morrison
Laura O'Connor Amy Peters, Nancy Seifts
Members Absent: Richard Mayers, Kathy O'Connell
Staff Present: Sherry Matthews
Guests Present: Jim Tavares

Meeting Called to Order 4:00 pm.

I. PUBLIC COMMENTS:

Jim Tavares of Camp Sacandaga discussed Halloween/Trunk o' Treat event and suggested that the library hold the event at Camp Sacandaga. In addition, he offered the location for future library events. The Board will discussed the invitation but reserved making a final decision. Karen McComb stated that the event was originally begun as a way to get people in the library and has been successful in the past. It was suggested that perhaps two events could be held with the library co-sponsoring the event at the camp.

II. Motion to approve the minutes of the July 3, 2018, meeting was made by Frank Mezzano, Amy Peters, and passed unanimously.

III. Friend's Report:

A. NONE

IV. President's Report – Karen McComb

A. Gift Card Tree Raffle: tickets will be sold @ the Applefest on 9/22. Gross sales to date total \$800.39. Board members have volunteered to work 2-hour shifts selling tickets at Applefest. In addition, brick forms and book marks will be available for patrons.

B. Meeting Room Policy – will need to be reviewed and fine-tuned.

C. The Library has received the permanent C/O for the building.

V. Treasurer's Report – Nancy Seifts

A. Financial reports were discussed and questions answered by Nancy.

B. Nancy and Frank have begun work on the proposed budget for next year.

VI. Committee Reports

A. Collection Committee – Sherry Matthews

1. Report is attached. Next collection committee meeting is scheduled for September. Current committee members include Carol Waller, Nancy Germain, Janice Bashnight, Joy Eliezer, Toni Morrison and the Director.

B. Construction Report – Richard Frisk

1. Bricks for the exterior were to be delivered today.
2. Rich has applied to DASNY for \$17000 (+/-), monies should arrive by the 15th of the month.
3. Thermostats in the building are not working correctly, Rich will call company and inform them of the issue.
4. Regarding the new sign – it is still not programmable by Sherry. Sherry will call Paul @ Barney's sign to determine a remedy for the situation.

C. Publicity – L. O'Connor

1. Laura has volunteered to create an informational pamphlet for the Library.

D. Fund Raising – L. O'Connor, K. McComb

1. A Black Friday event will be held in conjunction with this year's Holiday Stroll. It was noted that this event was very successful last year. L. O'Connor made a motion to authorize extra hours for Tanisha and Roxie to work during this event, seconded by Nancy Seifts, and passed unanimously. Sherry will coordinate event with Donna Benkovich of the Chamber of Commerce.

E. Personnel – K. McComb

1. No report.

F. Programs – K. O'Connell, T. Morrison, S. Matthews

1. The Fairy Tea (postponed from August) will be held in Spetember.
2. The ALCA Grant meeting is scheduled for Thursday 9/6.
3. It was suggested that the library reduce the number of program in the summer and concentrate on making them an "event". For example, a concert and ice cream social combo.

G. Community Involvement – A. Peters, R. Mayers

1. Letter to Community - appeared in the Hamilton County Express.

H. Finance – N. Seifts, F. Mezzano

1. It was suggested that perhaps additional monies should be allocated in the budget for personnel, due in part to lack of summer volunteers.

VII. Director's Report – S. Matthews

1. Report is attached.

VIII. Old Business

1. Library Review Board – Rich asked the new Pastor at Mountain Community Church and he agreed to serve. The committee members are Jane Zarecki, Ryan Marshall and Reverend Wilbert Gambel. They will receive a copy of the Collection and review Board Policies.
2. Volunteer Handbook – in progress.

IX. New Business

1. Trunk o Treats - items have been delivered from Oriental Trading Co.

Motion to Adjourn @ 5: 17 p.m. made by Frank Mezzano, seconded by Nancy Seifts, and passed unanimously.

Respectfully Submitted,

Toni Morrison, Secretary