

Minutes of the April 2, 2019 Regular Meeting  
of the  
Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Frank Mezzano, Kathy O'Connell, Laura O'Connor, Amy Peters,  
Nancy Seifts, Nancy Welsch  
Members Absent: Toni Morrison, Nancy Germain  
Staff Present: none – Sherry is on vacation and will return April 12th  
Guests Present: None

Meeting Called to Order 4:02 p.m.

- I. No Public Comments.
- II. Motion to approve the Minutes of the March 5, 2019, meeting was made by Nancy Welsch, seconded by Frank Mezzano, and passed unanimously.
- III. Friend's Report: None
- IV. Reports of Officers
  - A. President's Report – Karen McComb
    1. Chamber has requested notification of programs. Discussion about who should make this contact decided Sherry, as keeper of the calendar and primary library contact for those using the library should handle this communication.
  - B. Treasurer's Report – Nancy Seifts
    1. Final DASNY payment has been received and deposited.
    2. Finances are at appropriate levels at this time
- V. Committee Reports
  - A. Collection Committee – S. Matthews  
none
  - B. Construction Report – Frank Mezzano
    1. Front door is 90% repaired. Mike is waiting for a part.
    2. Spray foam insulation will be applied near the end of April. Library has to be closed that day due to fumes. Jim or Frank will be there.
  - C. Personnel – Amy Peters
    1. Dates for annual evaluations will be set.
    2. Sherry will complete evaluations on part time employees and go over with Karen and Amy before they are filed.

3. Karen and Amy will evaluate Sherry's performance and review before sharing with board and filing.

D. Fund Raising – Laura O'Connor

1. A gift tree will begin early this year. Motion made by Laura O'Connor and seconded by Frank Mezzano. Passed unanimously.

E. Programs – Kathy O'Connell

1. Committee needs to meet to firm up plans before next board meeting.

F. Community Involvement – Amy

none

VI. VI. Director's Report: Sherry Matthews

No report available

VII. Old Business

1. Plaque for Richard Frisk – mail one to Rich and get second one for display at library.
2. Status of survey – resend to paper
3. Status of Pearsall grant (landscaping request) – nothing new – on hold.
4. Communication of programs – Sherry will do website and sign in front of library as well as communicate with Chamber and Laura will handle Facebook page and flyers for school.
5. Movie night – Kathy will take over movie choices and times.

VIII. New Business

1. Set permanent hours for library – motion by Nancy Welch and seconded by Laura O'Connor. Passed unanimously.
2. Increasing the library hours on Tuesday and Thursday 10am to 7pm during the months of July and August would result in an increase of 90 hours for the summer. Paying minimum wage (11.10) would increase payroll by \$1,000.00. We allocated \$2,000.00 for summer help. If Roxy/Tanisha can pick up some of these hours, we should still have enough to cover the extra cost. Motion to approve made by Frank Mezzano and seconded by Nancy Seifts. Passed unanimously.
3. Brochure permanent hour changes allow for more to be printed as needed.

Motion to Adjourn @ 5:03 p.m. made by Frank Mezzano, seconded by Kathy O'Connell and passed unanimously.

Respectfully Submitted,

Kathy O'Connell, substitute Secretary