

Minutes of the September 3, 2019 Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Frank Mezzano, Toni Morrison, Kathy O'Connell,
Amy Peters, Nancy Seifts, Nancy Welch.
Members Absent: Nancy Germain, Karen McComb, Laura O'Connor.
Staff Present: Sherry Matthews
Guests Present: None

Meeting Called to Order by F, Mezzano at 4:012 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the August 6, 2019, meeting with correction (addition of Nancy Germain as being present) was made by Nancy Welch, seconded by Nancy Seifts, and passed unanimously.
- III. Friend's Report: None
- IV. President's Reports – Karen McComb
 1. None.
- V. Treasurer's Report – Nancy Seifts
 1. Balance sheets look good to date.
 2. Library Aide line is over budget – this was anticipated due to salary corrections.
 3. Suggestion was made to contact County Personnel Director regarding salaries, etc. for budgeting purposes.
- VI. Committee Reports:
 1. Collection – No Report.
 2. Publicity – Kathy O'Connell spoke on Laura's behalf regarding the FB page situation. She stated that Laura is working diligently to learn the ins and outs of the process and it will take time. Nancy Seifts has attempted to contact the insurance agent regarding FB liability, etc. and to date has had no response.
 3. Personnel – Committee members will be meeting with County Personnel Director soon. Evaluations were completed in the spring.

4. Fundraising – Gift card tree tickets will be sold @ Applefest – board members are encouraged to sign up to volunteer an hour or two. Art Show brought in donation of \$213.
5. Events – Trunk of Treats – will be held again on 10/31. Will also incorporate the teal pumpkin project. Aikido will end in early Oct. Homespun Dance was not well attended, Bubble guy had 20 people. The committee will meet soon to finalize the ALCA grant application for the coming year. It was suggested that we hold additional program during the year and a minimum during the summer months as attendance has been lacking.
6. Community Involvement– No update on library of congress application.
7. Finance – Frank suggested the committee meet in the near future. Nancy Seifts and Sherry will meet to write a thank you letter to Friends and include an accounting for funds obtained from FOTL this year.

VII. Director's Report: S. Matthews

1. Report was provided to the Board prior to the meeting.
2. Frank suggested that Sherry contact Sr. Citizens to recruit volunteers.

VIII. Old Business

1. Computer order - Sherry spoke to SALS regarding the use of computers and possibility of purchasing I-Pads rather than desktops. SALS advises against this. Sherry will investigate number of computers needed, cost of computers, and deadline for purchase, and email board members with details.

IX. New Business

1. Frank requested authorization from the Board to close checking account used for DASNY funds and have remaining monies deposited into the H fund. A motion was made by Kathy O'Connell, second by Nancy Seifts and passed unanimously.
2. Board members discussed type of fire retardant wall to be installed behind the propane stove in the Adirondack room and the decision was made to have it be similar to the exterior stonework.
3. Motion to purchase reading chairs was made by Nancy Welch and seconded by Amy Peters and passed unanimously.

Motion to adjourn was made at 455 p.m. by Kathy O'Connell, seconded by Nancy Welch and passed unanimously.

Respectfully Submitted,
Toni E. Morrison, Secretary