

**Minutes of the October 1, 2019 Regular Meeting
of the
Lake Pleasant Library Board of Trustees**

Members Present: Karen McComb, Frank Mezzano, Nancy Germain, Toni Morrison,
Kathy O'Connell, Laura O'Connor, Nancy Seifts, Nancy Welch.
Members Absent: Amy Peters.
Staff Present: Sherry Matthews
Guests Present: None

Meeting Called to Order by 4:02 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the September 3, 2019, was made by Kathy O'Connell, seconded by Laura O'Connor, and passed unanimously.
- III. Friend's Report: None
- IV. President's Reports – Karen McComb
 1. President McComb requested the Board enter Executive Session prior to adjournment to discuss personnel/budget items.
 2. Dave and Karen McComb will pick up flower barrels and prepare them for winter storage.
 3. President McComb informed the Board that the Historical Society will partner with the Library regarding the plan of service.
 4. The Construction committee will be renamed the Building Committee.
 5. Regarding exterior bricks – we now have the minimum required to place an order, and order will be completed within two weeks.
 6. President McComb reminded the Board that one member will be up for reappointment in 2020. Also, in December, 2019, officers of the Board will be appointed.
- V. Treasurer's Report – Nancy Seifts
 1. Financial reports were provided to the Board prior to the meeting. The proposed budget was discussed.
 2. Nancy Seifts has requested that any available Board member attend the budget workshop scheduled for October 7th.
- VI. Committee Reports:
 1. Collection – Next collection meeting will be held October 10th. Sherry updated the Board on the progress regarding the Federal Depository.
 2. Publicity – Laura O'Connor discussed permission needed for the library to post future photos.

3. Personnel – Nancy Welch requested a motion for a Board Officer sign off on Sherry's time sheet. Motion to have Karen McComb or Toni Morrison sign Sherry's time sheet was made by Frank Mezzano, seconded by Laura O'Connor and passed unanimously.
4. Fundraising – Gift card tree raffle is continuing and tickets were sold at the Applefest as well. It is hoped that tickets may be sold over Columbus Day weekend. The Holiday stroll event is being planned for Black Friday.
5. Events – Upcoming events include
 - i. Trunk O' Treats on October 31st. Anyone wishing to donate (candy, cider, donuts) to the event is encouraged to do so.
 - ii. Día de Los Muertos will be held November 1st. For students in grades k-3.
 - iii. St. Nicholas Day program will be held December 6th. Further information will be forthcoming.
6. Community Involvement – Kathy O'Connell has spoken to representatives from the Senior Citizens to determine interest for future programs.
7. Finance – No report.

VII. Director's Report: S. Matthews

1. Report was provided to the Board prior to the meeting.

VIII. Old Business

1. No stonework will be needed for the installation of the propane stove.

IX. New Business

1. Kathy O'Connell stated that there are two loads of debris to be removed from the basement. She will contact Randy to arrange for disposal.
2. Kathy O'Connell will hang exterior lights for the holiday season.
3. Kathy O'Connell reported that the Lake Pleasant Sacandaga Association is willing to donate \$100 to the Library for purchase of Adirondack titles upon receipt of a request letter from the Director.
4. Kathy O'Connell updated board on results of the recent survey to the community.

The Board entered Executive Session @ 5:15 p.m. for the purpose of discussion of personnel on the motion of L. O'Connor, seconded by Nancy Germain and passed unanimously. A motion to exit Executive Session was made by Frank Mezzano, seconded by Nancy Welch, and passed unanimously. The Board exited Executive Session at 5:30 p.m. No action was taken as a result of the Executive Session.

Motion to adjourn was made at 5:35 p.m., by Frank Mezzano seconded by Nancy Welch, and passed unanimously.

Respectfully Submitted,
Toni E. Morrison, Secretary