

Minutes of the October 26, 2020 Special Meeting  
of the  
Library Board of Trustees

Members Present: Karen McComb, Beth Knapp, Toni Morrison, Kathy O'Connell,  
Amy Peters, Nancy Seifts, Nancy Welch.  
Members Absent: Nancy Germain  
Staff Present: Sherry Matthews  
Guests Present: None

Meeting Called to Order at 4:06 p.m.

- I. Public Comments: None.
- II. President's Reports – Karen McComb
  1. K. McComb presented the preliminary budget to the Board and turned over the meeting to N. Seifts for further review.
  2. A line-by-line review of the budget commenced and allowed for questions from the Board members.
  3. Regarding the Collection line, the line was reduced due to the Friends of the Library being unable to guarantee any donation amount for the year 2021.
  4. Regarding the H fund, there are still a few items to be completed before the fund may be closed, hopefully by the end of 2020.
  5. Regarding purchase of computers, S. Matthews has ordered 2 computers for public use that will be paid for from the 2021 budget. The computers are on backorder due to COVID and lack of manufacturing.
  6. Due to the Friends inability to promise a donation to the library for 2021, the Library Board approved a decrease of several budget lines and the use of \$7,000 of L Fund Balance to keep a minimal increase in the budget.
  7. A Motion to accept the recommendations from the budget committee regarding the Preliminary budget including the transfer of \$7,000.00 from the L Fund Balance was made by K. O'Connell, seconded by N. Welch and passed unanimously.

Motion to adjourn was made at 5:03 pm by K.O'Connell, seconded by A. Peters and passed unanimously.

Respectfully Submitted,  
Toni E. Morrison, Secretary