

Minutes of the October 6, 2020 Regular Meeting  
of the  
Library Board of Trustees

Members Present: Nancy Welch, Nancy Germain, Beth Knapp, Toni Morrison,  
Kathy O'Connell, Amy Peters, Nancy Seifts.  
Members Absent: Karen McComb  
Staff Present: Sherry Matthews  
Guests Present: Sarah Dallas – SALS (via ZOOM)

\*\*Meeting was chaired by N. Welch due to the absence of K. McComb.

Meeting Called to Order at 4:02 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the September 1, 2020, Regular Meeting was made by N. Seifts, seconded by N. Germain and passed unanimously.
- III. Friend's Report: None
- IV. President's Report –
  1. K. McComb has been in contact with Shirley Smith regarding the \$7500.00 donation from the Friends of the Library. No response to date.
  2. Free books are being distributed via bookshelves at the Laundramat and Lane Emporium.
  3. Meetings regarding the preliminary budget will be held in the near future.
  4. Applefest 2020 was very successful – thank you to K. O'Connell for her efforts to make it a success.
- V. Treasurer's Report – Nancy Seifts
  1. Financial reports were provided to the Board prior to the meeting.
  2. Balances look good in both H and L funds to date.
- VI. Committee Reports:
  1. Collection – Report is attached.
  2. Publicity – G. Rhinehart continues to update the Facebook page, and is working on the website with SALS.
  3. Building –Mike Visscher will be moving the thermostat in the near future.
  4. Personnel –No report.
  5. Fundraising –The Gift Card Tree Raffle is ongoing and to date has made a profit of \$325.00. T. Morrison asked for volunteers to sell tickets on Saturday, 10/10 from 8-11 a.m at CJ's. K. O'Connell volunteered to give an hour – no decision made at this time.

6. Events/Programs – Movie night will begin this month with the showing of “Joseph and the Amazing Technicolor Dreamcoat”. Trunk o’ Treats will be held on 10/31 and the Holiday Stroll on 11/27. Volunteers will be needed for both events.
7. Community Involvement –Training for purchasing the items to be located in the Federal Dspository will begin soon. This will be a lengthy, ongoing process for the Director. Mention was made of the press release that appeared in the Hamilton County Express.
8. Finance –Work will begin on the preliminary budget this month in preparation for final budget approval.

VII. Director’s Report: Report is attached.

1. S. Matthews reviewed this year’s process for the Trunk o’Treats. Due to COVID, the attendees will be entering the staff entrance and exiting the main entrance of the building. All “treats” will be pre-bagged. Cider and donuts will not be served this year.
2. Regarding the Holiday Stroll, S. Matthews will be contacting vendors for the event. Again, due to COVID, changes must be made in order to comply with regulations. Further information will be forthcoming.

VIII. Old Business –

1. B. Knapp reported on the purchase of molding for displaying artwork and her proposal for same. She briefly described her proposal with those in attendance, but will furnish a written copy to the Board prior to the next meeting.

IX. New Business

1. A motion to approve the updated Memo of Understanding with the Town of Lake Pleasant was made by N. Seifts, seconded by K. O’Connell and passed unanimously.

Motion to adjourn was made at 4:41 p.m. by K. O’Connell, seconded by N. Seifts and passed unanimously.

Respectfully Submitted,  
Toni E. Morrison, Secretary