

Minutes of the December 1, 2020 Regular Meeting  
of the  
Library Board of Trustees

Members Present: Karen McComb, Nancy Germain, Beth Knapp,  
Toni Morrison, Kathy O’Connell, Nancy Seifts.  
Members via ZOOM: Amy Peters  
Members Absent: Nancy Welch, Amy Peters  
Staff Present: None  
Guests Present: None

- Internet speed was too slow to allow Zoom attendance.

Meeting Called to Order at 4:03 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the November 3, 2020, Regular Meeting was made by K. O’Connell seconded by N. Seifts and passed unanimously.
- III. Friend’s Report: None
- IV. President’s Report – K. McComb
  1. K. McComb thanked K. O’Connell and T. Morrison for their efforts at the Holiday Stroll Christmas Market.
  2. Regarding Chamber membership and continuing for 2021 – K. McComb believes that the membership should continue as a gesture of goodwill in the community. Discussion ensued. The Board determined that membership for the year 2021 will be renewed and membership will be revisited next year. Motion to pay Chamber membership dues for 2021 was made by T. Morrison, seconded by N. Germain. All in favor with N. Seifts opposed. Motion passed 5/1.
  3. Regarding the Amazon wish list, the program will continue and be advertised via the library facebook page.
- V. Treasurer’s Report – Nancy Seifts
  1. Financial reports were provided to the Board prior to the meeting for their information and review.
  2. Balance in H fund is currently \$18, 503.47 after payment for the deck at the staff entrance.
  3. A motion was introduced to transfer \$18,000.00 from H fund to L fund (fund balance) with the remaining \$503.47 to be put into programming line 7410.417 by N. Germain, seconded by N. Seifts and passed unanimously.
- VI. Committee Reports:

1. Collection – Report is attached. K. O’Connell stated that a donation of books will be mailed to the library by the Barton Family.
2. Publicity –K. McComb would like to thank G. Rhinehart for his efforts regarding the exterior sign and updating of the Facebook page. K. McComb reminded Board members that request for additions to the sign or Facebook page should go through Sherry.
3. Building –
  - a. Regarding the rail system for hanging artwork: rail sections are 6.5 feet long, cables are also 6.5 feet and may be shortened to fit the piece of art. Total cost for the project is estimated to be \$1,000.00. Motion made by K.O’Connell, seconded by N. Seifts to spend no more than \$1,200.00 on a rail system for artwork. Motion passed unanimously.
  - b. Wish list for library – Motion by K.O’Connell, seconded by N.Seifts to purchase staff chairs for a total of \$325.94. Motion passed unanimously. The old chairs will be utilized at the public computer stations.
  - c. Regarding the tables, the board determined that an attempt to place casters on the existing tables will be undertaken. New tables will not be purchased at this time.
  - d. Display case will be moved into the entryway foyer. Attic shelving cannot be used as is and will require the purchase of additional pieces. Discussion ensued. No decision made at this time.
  - e. Thanks to K. O’Connell for the exterior holiday decorations.
4. Fundraising – The Gift Card Tree Raffle was won by the Rausch family. They have been contacted and should receive their prize shortly. Final report on profit will be presented at the January Board meeting.
5. Events/Programs –Holiday movieswill be shown on December 11<sup>th</sup> and 18<sup>th</sup>. Advertising will be on Facebook page, in the Hamilton County Express and through the Chamber of Commerce.
6. Community Involvement –None.
7. Finance –None.

VII. Director’s Report: Report is attached.

VIII. Old Business –

1. Memo of Understanding with the Town of Lake Pleasant was distributed to the Board for inclusion in the policy handbook.
2. Plan of Service: work is ongoing.
3. Report from Nomination committee: Motion made by K. O’Connell, seconded by N. Germain to nominate K. McComb to continue in her present position. Motion passed unanimously. K. McComb agreed.

IX. New Business

1. None.

Motion to adjourn was made at 5:58 p.m. by K.O’Connell, seconded by N. Seifts and passed unanimously.

Respectfully Submitted,  
Toni E. Morrison, Secretary