

Minutes of the May 5, 2020 Regular Meeting  
of the  
Library Board of Trustees  
**Via Google**

Members Present: Karen McComb, Nancy Germain, Toni Morrison, Amy Peters,  
Kathy O'Connell, Nancy Seifts, Nancy Welch.  
Members Absent: None  
Staff Present: Sherry Matthews, Director  
Guests Present: None

Meeting Called to Order by 9:55 a.m.

- I. Public Comments: None. Meeting was held via Google, no requests from the public were received prior to the meeting.
- II. Motion to approve the corrected Minutes of the March 4, 2020, Regular Meeting was made by N. Seifts, seconded by A. Peters and passed unanimously. A correction to the minutes was made as follows: Review of the electronic sign policy at request of the director. Discussion of paragraph 4 (messages approved by BOT) ensued with change of "at discretion of director" as insert. Motion made by N. Seifts, seconded by N. Welch. Motion passed with K. O'Connell voting nay, all others voting aye.
- III. Friend's Report: None. Sherry will check with C. Waller regarding this year's donation.
- IV. President's Reports – Karen McComb
  1. Thanked A. Peters for setting up the meeting via Google.
  2. The 2019 Report to the Community has been presented to the Town Board.
  3. Signed the JA Agreement with SALS.
  4. Estimate from John Foley for landscaping work will be discussed under Building Committee report.
  5. The work on the side entrance is expected to begin within two weeks.
  6. Distributed the updated sign policy and instructed Board Members to replace the policy in their notebooks.
  7. Brochures are complete and Sherry will contact the Chamber to make sure they are available to the public.
  8. Recommendation for Trustee position will be discussed under old business.
- V. Treasurer's Report – Nancy Seifts
  1. Financial reports were provided to the Board prior to the meeting. It was noted that overall spending has decreased at this time.

VI. Committee Reports:

1. Collection – No report.
2. Publicity – Due to the resignation of L.O'Connor a new board member will be needed to fill this vacancy.
3. Building – Estimate from John Foley regarding landscaping of the area to the right of the main entrance. Discussion ensued Following discussion, a motion was made to accept the estimate from John Foley with the caveat that plantings be guaranteed for the period of one year by K.O'Connell, seconded by N. Welch and passed unanimously.
4. Personnel – There was one applicant for the part time position. A motion to hire Gary Rhinehart was made by K. O'Connell, seconded by N. Seifts and passed unanimously.
5. Fundraising – No report.
6. Events/Programs –Many summer programs have been cancelled due to COVID-19. Funding has not been received from ALCA to date for remaining programs. S. Matthews will email Board members regarding a plan to re-open library when restrictions are lifted.
7. Community Involvement – S. Matthews will request that the tables/benches be placed in the gazebo for summer. She will also advertise availability of outside wi-fi via the electronic sign.
8. Finance – no report.

VII. Director's Report:

1. The Director's Report was provided to Trustees prior to the meeting.

VIII. Old Business

1. S. Matthews will contact R. Lavarnway regarding replacement of the flag.
2. K. O'Connell informed the Board that the survey will be mailed this week to residents in Speculator, Lake Pleasant and Piseco.
3. N. Seifts reported that Beth Knapp has expressed an interest in serving on the Board of Trustees.
4. Regarding a plaque of recognition for past volunteers, a decision was made by the Board not to pursue this item at this time.

IX. New Business

1. A motion to appoint Beth Knapp to fill the remaining term of Frank Mezanno was made by N. Seifts, seconded by N. Welch and passed unanimously.
- 2.

X. Executive Session

1. The Board entered Executive Session at 11:10 a.m and exited Executive Session at 11:30 a.m. for the purpose of discussing Personnel.
2. Upon exiting Executive Session at 11:30, the following action was taken by the Board: A motion to give Tanisha Hinds two weeks notice, with last day of work to be May 23<sup>rd</sup>, 2020, and hire Gary Rhinehart at 12 hours per week and \$12.00 per hour, with first day of work to be May 26<sup>th</sup>,2020, was made by N. Seifts, seconded by N. Germain and passed unanimously.

Motion to adjourn was made at 11:40 a.m. by N. Welch seconded by N. Seifts, and passed unanimously.

Respectfully Submitted,  
Toni E. Morrison, Secretary