

Minutes of the July 7, 2020 Regular Meeting
of the
Library Board of Trustees

Members Present: Karen McComb, Nancy Germain, Beth Knapp, Toni Morrison,
Amy Peters, Kathy O'Connell, Nancy Seifts, Nancy Welch.
Members Absent: None
Staff Present: Sherry Matthews, Director
Guests Present: None

Meeting Called to Order by 3:04 p.m.

- I. Public Comments: None.
- II. Motion to approve the corrected Minutes of the June 2, 2020, Regular Meeting was made by K. O'Connell, seconded by N. Germain, and passed unanimously.
- III. Friend's Report: None.
- IV. President's Reports – Karen McComb
 1. Thank you to N. Germain, K. O'Connell, A. Peters and R. Cook for watering/planting plants. N. Seifts will post photo of garden on Facebook.
- V. Treasurer's Report – Nancy Seifts
 1. Financial reports were provided to the Board prior to the meeting.
 2. N. Seifts informed the Board about a discrepancy in vacation accrual for S. Matthews and R. Cook. The Board determined that R. Cook will accrue 8.5 hours per month at the end of the month with a maximum of 180 hours. The Board determined that S. Matthews will accrue 13.3 hours per month at the end of the month with a maximum of 240 hours. N. Seifts will relay info to the County.
- VI. Committee Reports:
 1. Collection – The issue of disposition of weeded books was discussed and it was decided that books will be sold at the Farmers Market this summer. Volunteers will be needed.
 2. Publicity – The 2019 Report to the Community and Library Brochure will be copied and available for distribution this week.
 3. Building – K. O'Connell updated the Board on the condition of the door locks and adjustment of the front doors. No response of the question of dehumidifiers to date.
 4. Personnel – G. Rhinehart is undergoing training and will be responsible for keeping the website and Facebook pages updated.

5. Fundraising – Books will be sold at the Farmers Market on 7/9, 8/6, and 8/20. Also to be sold are raffle tickets, remaining mugs and tote bags. A table will be set up this Saturday @ CJ's for the sale of raffle tickets for the Gift Card Tree.
6. Events/Programs – Most programs have been postponed due to COVID-19. The Zoomobile is uncertain at this time.
7. Community Involvement – No report.
8. Finance –No report.

VII. Director's Report:

1. The Director's Report was provided to Trustees prior to the meeting. Included in the report was the Temporary COVID-19 Patron Policy and Library Reopening Plan July 2020. A Motion to approve the COVID-19 and Library Reopening Plan was made by N. Welch seconded by N. Seifts, and passed unanimously.
2. A decision on monies from the Decentralization Grant is needed due to cancellation of programs. The Board decided to return the funds to ALCA.
3. Regarding the temporary alteration of summer hours a motion for the hours to be as follows: M,W,F 1:00 – 7:00, T, Th 10:00 -4:00, Sat. 10:00 – 2:00 through Labor Day, was made by N. Seifts, seconded by N. Germain and passed unanimously.

VIII. Old Business

1. Community Survey– surveys are still being collected and data is being reviewed.

IX. New Business

1. B. Knapp asked about hardware for the hanging of artwork. She will research hanging systems and report to the Board.

Motion to adjourn was made at 5:00 p.m by N. Seifts, seconded by N. Germain, and passed unanimously.

Respectfully Submitted,
Toni E. Morrison, Secretary