

Minutes of the March 3, 2020 Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Nancy Germain, Nancy Welch,
Kathy O'Connell, Amy Peters, Nancy Seifts
Members Absent: Toni Morrison, Laura O'Connor
Staff Present: Sherry Matthews
Guests Present: None

Meeting Called to Order 4:03 p.m.

- I. No Public Comments.
- II. Motion to approve the minutes of the February 4, 2020, meeting was made by N. Welch, seconded by N. Seifts, and passed unanimously after Correction: The SALS Construction Grant amount is \$3,600.
- III. Friend's Report: None
- IV. Report(s) of Officers
 - A. President's Report – Karen McComb
 1. Review of electronic sign policy at request of director. Discussion of paragraph 4 (messages be approved by BOT) ensued with change of “at discretion of director” as insert. Motion made by N. Seifts and seconded by N. Welch. 5 in favor, 1 opposed. Suggestion that others learn how to do sign changes also discussed.
 2. Tote bags have arrived (100) and volunteers for sale of same needed for craft table March 21. 10-12- Sherry, 12-2 – N. Welch, 2-4 – open. 6 totes sold to date at \$10 each.
 - B. Treasurer's Report – Nancy Seifts
 1. Nancy suggests all donations go to L Fund (line 2705) instead of H Fund as we have estimated \$1000 income on L Fund.
 2. Totes, and other fundraisers to H Fund.
 3. Deposit from Friends needs to be checked as it is not currently listed in Revenue.
- V. Committee Reports
 - A. Collection Committee – Sherry, Toni, N. Germain
 1. Report is attached.
 2. 23 new books, 6 donated added to collection

B. Personnel – Amy, N. Welch

1. Advertisement for 12-16 hour per week Library Aide in last Thursday's Hamilton County Express.
2. Evaluations will be done in March.

C. Fund Raising – Toni, Karen, N. Germain

1. Totes are current effort to advertise library and raise extra funds.

D. Community Involvement – Amy, N. Welch

1. Plan of Service meeting scheduled for March 12, at 4pm.
2. 12 individuals currently planning to attend.

E. Publicity – Laura

1. New laptop for event promotion and utilization of software such as Photoshop on hold until we know who will do publicity.

F. Building – Karen, Kathy

1. Met with Randy and Andy to discuss side entrance plan including materials.
2. Icicles on roof edge discussed. Decided to see if still a heat loss issue or due to weather this year – will watch for pattern in future.
3. Nancy S. will ask Randy to share propane use over past 3 years to see how use has changed with new construction and insulation of attic.
4. Karen spoke with John Foley about main entrance landscaping. He will develop estimate and design.
5. Kathy reported that dumpster has been requested so last 2-3 loads of material can be removed from basement.

G. Events/Programs – Sherry

1. Four events are scheduled for July and August so far.
2. Karen requested that Chamber is notified as event is booked to avoid conflicts and lets paper know.
3. Kathy reported that movie nights are twice a month and numbers, while small, are growing.
4. Discussion about advertisement ensued with decision that for Coming Events whoever is doing the event lets Chamber and paper know.

VI. Director's Report - Sherry Matthews

1. Monthly Report is attached.
2. Annual Report has been submitted and is attached.

VII. Old Business

1. Flag replacement? Randy is aware.
2. Surveys to be mailed by end of month.
3. Suggestions for new board members?

VIII. New Business

1. Plaque to honor those who have served the library, board with brass name plates suggested instead of individual plaques. List of names needs to be compiled.

Motion to Adjourn @ 5:27 p.m. made by N. Seifts, seconded by N. Welch and passed unanimously.

Respectfully Submitted,

Katherine O'Connell, BOT member