

Minutes of the January 5, 2021 Regular Meeting
of the
Library Board of Trustees

Members Present: Karen McComb, Beth Knapp, Toni Morrison, Kathy O'Connell.
Members via ZOOM: Nancy Germain, Amy Peters, Nancy Seifts, Nancy Welch.
Members Absent: None
Staff Present: None
Guests Present: None

Meeting Called to Order at 4:05 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the December 1, 2020, Regular Meeting was made by K.O'Connell seconded by N. Seifts and passed unanimously.
- III. Friend's Report: None
- IV. President's Report – K. McComb
 1. K. McComb reviewed committee assignments with those present. KBO movies only
 2. K. McComb reviewed the slate of officers and all agreed to continue to serve.
 3. K. McComb informed those present regarding the beginning of her 5 year term.
- V. Treasurer's Report – Nancy Seifts
 1. Nancy Seifts reported that the H fund balance has been moved to the L fund.
 2. Financial reports were distributed prior to the meeting.
 3. N. Seifts requested permission On a motion of KBO, the treasurer use her discretion to make necessary fund transfers as needed to balance the budget – all in favor, passed unanimously.
- VI. Committee Reports:
 1. Collection – Report is attached. Rev. Barton has mailed donations of items to the library.
 2. Publicity –G. Rhinehart has been working with SALS regarding the webpage as well as keeping the Facebook page updated.
 3. Building –
 - i. Rail system for artwork has been installed. Thank you to Randy Lavarney for his assistance.
 - ii. K. McComb requested that a ladder be purchased. Motion to approve purchase ladder from Amazon in the amount of \$203.30 was made by N. Welch, seconded by N. Seifts and passed unanimously.

iii. Regarding storage in the attic, it was suggested to purchase a storage rack(s). A motion to purchase storage shelving not to exceed \$125.00 was made by N. Welch, seconded by N. Germain, and passed unanimously.

4. Personnel – N. Welch reminded the Board that the minimum wage increased as of January 1st.
 5. Fundraising – The Gift Card Tree Raffle netted \$838.00 this year. The committee is actively pursuing ideas for fundraising and is happy to take suggestions.
 6. Events/Programs – Sherry Matthews, Beth Knapp.
Movie Nights - K. O’Connell agreed to be responsible for the movie events only.
 7. Community Involvement –None.
 8. Finance –None.
- VII. Director’s Report: Report is attached.
- VIII. Old Business –
1. Plan of Service must be completed by the end of the month. N. Welch and S. Matthews are completing this project. A copy of the completed plan will be sent to Board Members prior to submission.
 2. Tables: N. Germain said that the tables cannot be retrofitted with casters. Thanks you to Mr. Germain for his efforts. K. O’Connell offered to see if supports could be added to the tables to lessen the “wobble” factor. Other table options will be explored.
- IX. New Business
1. B. Knapp informed the Board of the plan for art exhibits. Four pieces of art have been hung to date. Artists must register and sign a waiver. Artwork will be exhibited for a period of two months. In addition, information will be sent to the Hamilton County Express for publication.

Motion to adjourn was made at 5:05 p.m. by N. Germain, seconded by K.O’Connell and passed unanimously.

Respectfully Submitted,
Toni E. Morrison, Secretary