Minutes of the June 1, 2021 Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Nancy Germain, Beth Knapp, Toni Morrison, Kathy O’Connell, Amy Peters, Nancy Seifts, Nancy Welch.

Members Absent: None

Staff Present: Sherry Matthews

Guests Present: Katrena Cohea

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the May 4, 2021, made by N. Welch, seconded N. Seifts and passed unanimously.
3. Friend’s Report: None
4. President’s Report – K. McComb
   1. K. McComb reviewed thecurrent library information pamphlet. S. Matthews will update the pamphlet for distribution at the library and the Farmer’s Market. Copies will be made by the Chamber.
5. Treasurer’s Report – Nancy Seifts
6. Financial reports were distributed prior to the meeting and the funds look good.
7. N. Seifts reported that the billing from Amazon has created an issue regarding processing at the County level. The County processes payments only twice a month and S. Matthews will submit bills accordingly.
8. K. O’Connell questioned the charges on the program line and after discussion, N. Seifts stated that she will request the county make a transfer from the activities line as the charge was allocated to the wrong budget line.
9. N. Seifts stated that the funds from Hamilton County have not yet been received and she will check on this.
10. Committee Reports:
    1. Collection – next meeting scheduled for June 10th. Books for the FDLP should be arriving soon.
    2. Publicity – C. Stewart is creating a press release for the Hamilton County Express regarding the gift painting from Nyla which will be hung in the library.
    3. Building – The glass display case was moved to the front entryway and the display will change quarterly. Thank you to the town crew for staining the columns and cleaning the bricks at the entrance of the library. S. Matthews will contact the brick company regarding cleaning, etc.
    4. Personnel – No report.
    5. Fundraising – No report.
    6. Events/Programs – Sumer programs: Zoomobile will be held in July and is limited to 50 participants. Pre-registration is required. S. Matthews will contact Zoomobile to see if 2 sessions could be held rather than one due to the popularity of the program.
    7. Community Involvement – Dates at Farmers Market will be available soon.
    8. Review of Bylaws - N. Welch provided copies of the bylaws for review.
    9. Finance – No report.
11. Director’s Report – S. Matthews
    1. S. Matthews requested the purchase of new scanners as the current scanners are wearing out. K. O’Connell made a motion to order two scanners, seconded by N. Welch, and passed unanimously.
12. Old Business
    1. K. Cohea presented a proposal for the position of Program Director to the Board. The Board was pleased with her presentation and was asked by K. McComb to review her proposal and bring any questions to the next meeting. Funding for the position appears to be a large obstacle to implementation at this time.
    2. Policy Book Review – K. McComb requested Board Members choose a policy to review as reviews must be completed by December of 2021.. K. McComb reminded board members to send recommendations to all members prior to the meeting.

IX. New Business

1. Kate: Presentation for Program Director

1. Policy Book Review

Motion to adjourn was made at 5:45 p.m. by K. O’Connell, seconded by N. Welch and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary