Minutes of the January 4, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Donna Benkovich, Karen McComb, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts,

Members Absent: Beth Knapp, Nancy Welch

Staff Present: Sherry Matthews

Guests Present: NONE

Meeting Called to Order at 4:04 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the December 7, 2021, made by K. O’Connell, seconded by N. Seifts and passed unanimously.
3. Friend’s Report: None
   1. None. S. Matthews will submit a request for funds.
4. President’s Report – K. McComb
   1. K. McComb welcomed the two new Board members (D. Benkovich and P.Pooler) and thanked them for agreeing to serve.
   2. K. McComb reminded the the Board of the scheduled training seminars for 2022. Mandatory training is needed as of 2023. Training is via ZOOM on the following dates: Jan 18, Feb. 22, March 29, April 19, June 14 from 5:00 – 6:30 p.m.
5. Treasurer’s Report – N. Seifts
   1. N. Seifts reported that end of year transfers will be completed in the near future.
6. Committee Organization: Assignments for 2022:
   1. Finance – N. Seifts
   2. Collection – S. Matthews, P. Pooler, T. Morrison
   3. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)
   4. Building – K. McComb, K. O’Connell
   5. Personnel – N. Welch, B. Knapp
   6. Fundraising – K. McComb, T. Morrison
   7. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich
   8. Community Involvement – P. Pooler, N. Welch
7. Director’s Report – S. Matthews
   1. With regard to the Federal Depository items, all records received to date are electronic. Physical titles are still forthcoming.
   2. Discussion ensued regarding the mural proposal for the hallway. The Board will table the item until the February meeting pending changes to the proposal (send to S. Matthews by 1/18/2022).
8. Old Business
   * 1. Hiking trail mural for hallway (see above).
     2. Memo of Understanding with Historical Society regarding the use of the Display case is tabled until May/April 2022.
     3. Art Gallery Exhibit Policy (distribution for vote at February meeting).
     4. Discussion on creating reserve fund allocation for library enhancements. N. Seifts will contact the County Treasurer regarding wording for creating this account. Item was tabled pending further information to be presented at the February meeting.
9. New Business
   1. Gift card tree fundraiser for 2022 – A motion to allocate funds not to exceed $500.00 for the purchase of gift cards by T. Morrison for the Gift Card Tree 2022 was made by P. Pooler, seconded by D. Benkovich and passed unanimously.
   2. SALS recently sent a copy of Board –Director Expectations for members to review.

Motion to adjourn was made at 5:25 p.m. by K. O’Connell, seconded by N. Seifts and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary