

Lake Pleasant Public Library  
Art Exhibition Policy

**INSERT DATE OF RESOLUTION**

The Mission of Lake Pleasant Library's Artwork Exhibit is to:

- Present a variety of work by local artists
- Help local artists increase their public exposure
- Promote the Lake Pleasant Public Library

Residence in Hamilton County is not required, but will receive preferential consideration if space is limited. An Exhibition Committee consisting of the Library Director and two Trustees shall decide the suitability of submissions and, at their discretion, decide on acceptance or rejection.

The Library promotes freedom of expression, however, the views expressed or depicted in works exhibited are those of the artist and are not necessarily those of the library or its staff. Artwork depicting frontal nudity or sexual content will not be accepted. In the event of discourse from any member of the public concerning an exhibition piece, the procedure outlined in the Library's Reconsideration Policy will be followed.

Display

All artwork must be suitable for secure hanging on the Library's gallery system or quilt display system and be appropriate in scale, material, form and content for the Library's environment. Items must be clean, wired and ready to hang. Media made from cloth (i.e., quilts), need to have a full sleeve.

The Library's insurance policy covers only items owned by the library. Signing of this policy implies acceptance of a release agreement that discharges the library from responsibility for any items in the exhibit.

Unless other arrangements have been made, artwork from any one artist will be on exhibit for two months.

Labels

Descriptive labels must accompany artwork indicating the name of the artwork, artist's name, medium, and price if applicable. Labels will be provided and attached by a member of the Exhibition Committee.

## Exhibition Sales

Works of art may be offered for sale with prices established by the artist, who will be responsible for conducting the sale of any work directly with the purchaser, not the Library staff. Unless otherwise agreed upon by the exhibitor and Exhibition Committee, artwork must remain for the designated period and if sold, notification be given and the piece marked as "sold". Exhibited pieces will be released only to the original artist at the end of the exhibition.

Donations of artwork to the Library are welcomed and as such, become the property of the Library and follow the same guidelines as other items in the collection. This implies the right of the Library to use donated items for fund raising or other promotional venues.

## Promotion and Marketing

The Library will promote exhibits either through print, social media, website or any combination thereof. Digital photographs are required for promotional purposes and may be taken by either the artist or Library, and permission to use these photographs for promotional purposes is considered granted unless otherwise stated in writing.

Artists wishing to hold an opening reception should speak with the Library Director. The Library will advertise in house, via the ASRCC, and social media. The artist will be responsible for providing any outside publicity of the event and refreshments, if desired. No alcohol is permitted.

Prior to participation in the exhibit, the artist will be required to sign this policy as evidence of agreement to its terms. A copy of this agreement will be provided to the exhibitor.

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Date \_\_\_\_\_