Minutes of the March 1, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Donna Benkovich, Beth Knapp, Karen McComb, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Welch

Members Present

(via ZOOM): Nancy Seifts

Members Absent: NONE

Staff Present: Sherry Matthews

Guests Present: NONE

Meeting Called to Order at 4:04 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the February 1, 2022, made by N. Welch seconded by K. O’Connell and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. K. McComb spoke to J. Foley regarding a voucher for his services and he stated that he would prefer to wait until the spring to submit a voucher.
   2. K. McComb reminded the Board that a SALS webinar will be held on 3/29/22.
   3. Welcome letters (93) to new residents were mailed. Thank you to those who volunteered to help with this.
5. Treasurer’s Report – N. Seifts (via ZOOM)
   1. N. Seifts reported that all budget line items look good.
   2. N. Seifts stated that she greatly appreciated S. Matthews forwarding vouchers (to be paid) to the board members prior to the board meeting.
6. Committee Organization: Assignments for 2022:
   1. Finance – N. Seifts

See above.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

No report.

* 1. Building – K. McComb, K. O’Connell

S. Matthews reported that the right side front door is difficult to secure and she will call R. Lavarnway for his assistance.

* 1. Personnel – N. Welch, B. Knapp

No report.

* 1. Fundraising – K. McComb, T. Morrison

Gift cards for the raffle are still being ordered.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

List of upcoming programs included with Director’s report. It was suggested that John Grey be contacted to see if he would be available in the fall to do a presentation. B. Knapp volunteered to contact him. B. Knapp informed the Board that the art fundraiser will begin the end of May and run through August. Art exhibits are booked through September.

* 1. Community Involvement – P. Pooler, N. Welch

N. Welch informed the Board about the possibility of pursuing an Adopt a Highway Program. Motion to commit to program for two years made P.Pooler, seconded by T. Morrison, and passed: 5 ayes, 2 nayes.

D. Benkovich reviewed upcoming Community Pride Day. P. Pooler made a motion to participate in the Community Pride Day at a cost of $100, seconded by N. Welch and passed unanimously.

1. Director’s Report – S. Matthews
   1. See attached. S. Matthews informed the board that the NYS Report is complete and has been forwarded to appropriate location.
2. Old Business
   * 1. K. McComb suggested that the Hiking trail mural is currently on hold. K. O’Connell is investigating local trails to be included in the mural.
     2. Memo of Understanding with Historical Society regarding the use of the Display case is tabled until May/April 2022.
     3. Establishment of Reserve Fund on hold for 2023 budget.
3. New Business
   1. SALS Construction Grant – due 4/4/2022. K. McComb was looking for suggestions from the Boardfor 2023.

Motion to adjourn was made at 5:21 p.m. by N. Welch seconded by Pam Pooler and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary