Minutes of the May 3, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts, Nancy Welch.

Members Absent: Karen McComb

Staff Present: NONE

Guests Present: NONE

*Meeting chaired by N. Welch due to absence of the President.*

Meeting Called to Order at 4:04 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the April 5, 2022, made by N. Seifts seconded by K. O’Connell and passed unanimously.
3. Friends Report: None.
4. President’s Report – N. Welch
   1. Events Coordination meeting was held April 13th and finalized summer events for 2022.
   2. The Board will not purchase flower barrels.
   3. Regarding the possibility of a Speculator P.O. Box, the Board requests an explanation and report from S. Matthews.
5. Committee Organization: Assignments for 2022:
   1. Finance – N. Seifts

N. Seifts suggested that spending should be watched and unnecessary spending be eliminated.

N. Seifts stated that SALS has provided information regarding additional library funds from NYS with the amounts to be determined.

N. Seifts recently attended a meeting with the Town Supervisor, Board President and Library Director concerning current bill paying issues. The Board determined that vouchers will be signed on the Wednesday prior to the scheduled Town Board meeting. This will allow the Director to deliver the bills to the town prior to the Board meeting. The Board still needs to see the bills prior to being sent to the county and will revisit this matter June to make sure the procedure is being followed.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached. In the future, the Committee will meet regardless of the Director’s attendance.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

D. Benkovich reported that the press release for the FIretower program is ready to go to the HamCo Express. Posters have been placed throughout the community advertising the event.

* 1. Building – K. McComb, K. O’Connell

No report.

* 1. Personnel – N. Welch, B. Knapp

No report.

* 1. Fundraising – K. McComb, T. Morrison

N. Seifts donated a $25 gift card for the raffle. T. Morrison distributed a list of gift cards for the raffle to the board. The total value currently is $735.00. K. McComb and T. Morrison will be selling tickets at CJ’s on May 28th from 8:00 – 11:00 a.m.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Art show(s) are progressing well. New artwork is currently on display.

Artist Auction will be held in Saturday, August 6th from 11-2 pm. B. Knapp and P. Pooler will oversee the auction.

D. Benkovich has volunteered to maintain the Facebook page.

* 1. Community Involvement – P. Pooler, N. Welch

D. Benkovich reminded the Board about the Community Pride day. Board Members will meet at the library Thursday, May 5, at 2 p.m. for clean up.

N. Welch reported that the Adopt-a-Highway signs have not yet arrived.

1. Director’s Report – S. Matthews
   1. See attached.
2. Old Business
   * 1. Hiking trails mural: No update.
     2. MOU with Historical Society re: display case tabled until April/May 2022.
     3. Reserve Fund – on hold for 2023 budget.
     4. Archival Grant
3. New Business
   1. Chamber of Commerce Dinner. A motion for R. Cook to attend the dinner (should she wish) and the cost be borne by the Board was made by P.Pooler , seconded by N. Seifts and passed unanimously.

Motion to adjourn was made at 5:05 p.m. by P. Pooler seconded by B. Knapp and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary