

Minutes of the June 7, 2022 Regular Meeting
of the
Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Beth Knapp, Toni Morrison,
Kathy O'Connell, Pam Pooler, Nancy Seifts, Nancy Welch.
Staff Present: S. Matthews
Guests Present: NONE

Meeting Called to Order at 4:01 p.m.

- I. Public Comments: None.
- II. Motion to approve the Minutes of the May 3, 2022, made by N.Welch, seconded by P.Pooler and passed: 7 Ayes, 1 Abstain (K. McComb).
- III. Friends Report: None.
- IV. President's Report – K. McComb
 1. Firetower program recap: K. McComb reported that the event was well attended and those in attendance were pleased with the offering. Thank you to K. O'Connell for assistance in securing the program. The program was recorded by Dackland Radio and will be available for future viewing.
 2. A total of \$38.30 in donations was received from the event.
- V. Committee Organization
 1. Finance – N. Seifts

N. Seifts stated that \$5,000.00 donation was received from the Friends. The budget line items are in accordance with expectations at this time. The voucher submission procedure is being followed and seems to be working well.
 2. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached. Next meeting is scheduled for June 14th.
 3. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

D. Benkovich is now an administrator of the Facebook page and will be posting in the future.
 4. Building – K. McComb, K. O'Connell

Regarding the water main break last week, the parking lot has been compromised due to the break. R. Lavarney has been working with the insurance company to recoup the losses. The library may have to be closed if paving is to be done. John Foley will be submitting a bill for the landscaping work that has been completed. K. O'Connell will put the bench together for the sitting area.

5. Personnel – N. Welch, B. Knapp

There were two applicants for the Library Aide position.

A motion to hire Tanisha Hinds at the hourly rate of \$13.20 as the Library Aide was made by P. Pooler, seconded by N. Welch and passed unanimously.

6. Fundraising – K. McComb, T. Morrison

\$173.00 was raised from sales of raffle tickets on Memorial Day weekend. Board members have each taken 10 tickets to sell. Gift card tree tickets will be available in the Library during regular library hours.

The silent art auction is progressing, but needs further publicity. D. Benkovich will do a press release for the HamCo Express. K. O'Connell will create the sandwich board for the auction.

7. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

For the event on August 2nd, D. Benkovich will contact Campstore inquire if they would be interested in providing refreshments at the program.

8. Community Involvement – P. Pooler, N. Welch

N. Welch reported that by the end of June, the sign should be up for the Adopt-a-Highway area.

K. McComb requested volunteers to work the Farmers Market on July 7th (K. O'Connell and N. Welch volunteered) and August 4th (TBD).

VI. Director's Report – S. Matthews

1. See attached.

VII. Old Business

1. Hiking trails mural: No update. Item removed from agenda due to Board consensus and lack of interest from artists.
2. MOU with Historical Society Physical maintenance of the display case is the responsibility of the Library, maintenance of the display contained in the case are the responsibility of the Historical Society. Motion to accept the MOU was made by K.O'Connell, seconded by N. Seifts and passed unanimously.
3. Reserve Fund – on hold for 2023 budget.
4. Archival Grant options tabled until August 2022.

VIII. New Business

1. None

Motion to adjourn was made at 5:30 p.m. by N. Seifts, seconded by B. Knapp and passed unanimously.
Respectfully Submitted, Toni E. Morrison, Secretary