Minutes of the August 2, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, B. Knapp (at 3:40), Toni Morrison,

 K. O’Connell (at 3:42), Pam Pooler, Nancy Seifts, Nancy Welch.

Staff Present: S. Matthews

Guests Present: None

Meeting Called to Order at 3:02 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the July 5, 2022, made by P. Pooler, seconded by N. Welch and passed unanimously.
3. Friends Report: The Board donated a basket for their annual Tricky Tray.
4. President’s Report – K. McComb
	1. High Tunnel Update – Meeting with interested parties resulted in decision being made not to pursue this at the current time due to logistics and sustainability.
	2. Patron Donation was received from the Barton Family in the amount of $1,000.00. Committee consisting of S. Matthews, P. Pooler and K. O’Connell was formed to determine how funds may be used to enhance the children’s room.
5. Committee Organization
	1. Finance – N. Seifts

Financials look good and budget line items are in line with expectations.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached. Next meeting is scheduled for August 9th. S. Matthews has run the report requested by the Board last month and will email it to the members of the Collection Committee for review.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

D. Benkovich requested the time for ads for fire tower program.

* 1. Building – K. McComb, K. O’Connell

The Board agreed that the bushes in front of the library will be relocated in the near future.

* 1. Personnel – N. Welch, B. Knapp

Staffing Hours – due to staff injury, staff hours need to be changed. T. Hinds will now be working 24 hours a week for the foreseeable future.

A motion to transfer $4,060 from fund balance to L7410.103 Library Aide, transfer $273 from fund balance to L9030.80 Social Security, and Transfer $64 from fund balance to L9035.80, made by N. Welch, seconded by N. Seifts and passed unanimously.

* 1. Fundraising – K. McComb, T. Morrison

Gift card tree –to date we have made $748.00 profit.

Farmers market volunteers for Thursday August 4th. P. Pooler may be able to do this.

B. Knapp – update on Art reception scheduled for 2-4 pm on August 12th. N. Welch made a motion to spend up to $125.00 for “small bites” from Timberline Cafe, seconded by B. Knapp, and passed unanimously. T. Morrison will provide beverages. B. Knapp will provide vase of flowers for table.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Rhinelander tour – joint program with Historical Society and very well attended. Author that was scheduled to speak cancelled 30 minutes prior to performance.

Soil & Water story hour – 4 children/3 parents attended.

All Creatures Weird & Dangerous – 8 attendees

Shakespeare in the park – will be tonight @ 7:00.

Perry Ground – joint program with Historical Society 8/9

A Wild Idea – 8/12 @ 7 pm. Meet the Author night.

Adirondack fire towers – 8/17 – Marty Podskoch

Quilting class – have not started yet dates will be rescheduled.

Hand applique class – dates may be changed.

* 1. Community Involvement – P. Pooler, N. Welch

Trunk ‘o Treats – Motion to spend up to $200.00 for Halloween paraphernalia, made by P. Pooler seconded by K. O’Connell and passed unanimously.

1. Director’s Report – S. Matthews
	1. See attached.
2. Old Business
	* 1. Reserve Fund – on hold for 2023 budget.
		2. Archival Grant options tabled until August 2022.
		3. Highway sign has been installed – need to determine date for picking up litter.
3. New Business
	1. Router – SALS has applied for a grant to replace routers in rural libraries. The grant has not been approved to date, but the cost will be $1,000.00. P. Pooler made a motion to approve participating in the grant, seconded by N. Welch and passed unanimously.
	2. The Board will purchase a gift card for R. Cook, who suffered an injury recently.
	3. K. O’Connell brought a request from LPSA to hang two plaques listing the names of the past Presidents. After consideration, the Board determined that a better location would be the Town of Lake Pleasant Museum, Chamber of Commerce or Lake Pleasant Town Hall.
	4. An electrician has looked at the improvements needed for the digital sign. S. Matthews has applied for a grant and should hear soon as to the status.

Motion to adjourn was made at 4:35 p.m. by P. Pooler, seconded by K. O’Connell, and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary