Minutes of the October 4, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts, Nancy Welch.

Staff Present: Sherry Matthews

Meeting Called to Order at 3:55 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the September 2, 2022, made by P. Pooler, seconded by N. Welch and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. Holiday Stroll 2022 - The Library will be participating again this year. S. Matthews will check with T. Hinds to see if she would like the additional hours. Volunteers will also be needed.
5. Committee Organization
   1. Finance – N. Seifts

Financials look good at this time. N. Seifts stated funds were transferred to cover additional hours for staff N. Seifts also reviewed budget prep documents for the coming year. Preliminary budget for the library will be available at next months meeting.re gapped

A motion was made to pay T. Hinds for 24 hours per week until R. Cook is cleared to resume her normal schedule, seconded by N. Seifts and passed unanimously.

A motion to reduce Budget Line7410.100 (Library Asst.) in the amount of $4, 060.00 and inceasing Budget Line 7410.103 (Library Aide) made by N. Seifts, secionded by D. Benkovich and passed unanimously.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached.

Next meeting is scheduled for October 11th.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

K. McComb extended thanks to D. Benkovich for work and efforts towards publicity.

A Motion to purchase CANVA for one year was made by D. Benkovich, seconded by N. Seifts and passed unanimously.

* 1. Building – K. McComb, K. O’Connell

Childrens Room – Committee is selecting a date to visit other libraries and get ideas.

K. O’Connell stated the display case is coming along.

* 1. Personnel – N. Welch, B. Knapp

Evaluation for Library Director was distributed and must be completed by the end of October and returned to K. McComb.

* 1. Fundraising – K. McComb, T. Morrison

Thank you to volunteers who worked the Applefest.

Raffle tickets will be sold @ CJ’s Saturday, October 8th from 8-11 am.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Lego Club will begin on October 17th.

P. Pooler will check students interest in starting a Chess Club – if there is interest, chess boards will be purchased.

Trunk or Treats - October 31 – 4-7 pm - Gift bags will be put together October 26 @ 3 pm. Volunteers welcomed for stuffing the bags and working the event.

B. Knapp stated that quilt blocks will be the next art media on display.

* 1. Community Involvement – P. Pooler, N. Welch

Highway clean-up will be Wednesday, October 19th from 3-5 p.m.

1. Director’s Report – S. Matthews
   1. See attached.
   2. S. Matthews explained the eContent Task Force and its’ current lack of funding.
   3. S. Matthews shared with the board that the family of John Chequer has requested memorial donations be made to the Library in his name.
   4. S. Matthews showed the Board the tables that were recently donated by M. Wilbur.
2. Old Business
   * 1. Archival Grant options tabled until August 2022. K. O’Connell announced that new grant deadline is March 2023. She will continue to pursue this opportunity.
3. New Business
   1. Path across front of the building.

Motion to adjourn was made at 5 :35 p.m. by P. Pooler, seconded by N. Welch and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary