Minutes of the September 6, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts, Nancy Welch.

Members Absent: Karen McComb

Staff Present: Sherry Matthews

Meeting chaired by N. Welch.

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the August 2, 2022, made by K. O’Connell, seconded by P. Pooler and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. Chamber membership renewal. Motion to renew membership made by K. O’ Connell, seconded by P. Pooler and passed unanimously.
5. Committee Organization
   1. Finance – N. Seifts

Financials look good at this time. N. Seifts and S. Matthews have been working on next year’s budget.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached. Next meeting is scheduled for September 13th.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

Nice article about the artist reception in the Ham Co. News.

* 1. Building – K. McComb, K. O’Connell

Met with Randy and Matt regarding the shrubs which will be relocated to the flag pole area behind the gazebo.

Committee will be visiting libraries to see furniture for the children’s room.

Display case will highlight the history of the Town Museum building.

* 1. Personnel – N. Welch, B. Knapp

Committee will be sending out staff evaluation forms to be completed by board members.

* 1. Fundraising – K. McComb, T. Morrison

Looking for volunteers for the Applefest. Possibilities include, P. Pooler, N. Welch, B. Knapp, K.O”Connell.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Quilting class – will start in October (Mondays), hand applique class – will start in November.

* 1. Community Involvement – P. Pooler, N. Welch

Date for the photo shoot will be October 4th @ 3:30 @ Downey Avenue. Highway clean-up will be Wednesday, October 19th from 3-5 p.m.

Lego Club is expected to begin in October. P. Pooler is interested in starting a Chess Club as well.

1. Director’s Report – S. Matthews
   1. See attached.
   2. Marion Wilbur has donated two flip tables to the library.
2. Old Business
   * 1. Reserve Fund – on hold for 2023 budget.
     2. Archival Grant options tabled until August 2022.
3. New Business
   1. None
4. Executive Session –

Motion to enter Executive Session made by K. O’Connell, seconded by N. Seifts and passed unanimously to discuss Personnel. Motion to exit Executive Session was made by B. Knapp, seconded by P.Pooler, and passed unanimously. No action was taken as a result of Executive Session.

Motion to adjourn was made at 5:07 p.m. by P. Pooler, seconded by D. Beckovch and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary