Minutes of the November 1, 2022 Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts, Nancy Welch.

Staff Present: Sherry Matthews

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the October 4, 2022, made by N.Welch, seconded by N. Seifts and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. K. McComb thanked all those who volunteered to help clean the highway. S. Matthews will send thanks you cards to volunteerswho participated.
5. Committee Organization
   1. Finance – N. Seifts
      * + 1. Reserve Fund Resolution #1:

N. Seifts offered Resolution # 1, seconded by N. Welch and passed as follows: Ayes: K. McComb, P.Pooler, D. Benkovich, N. Welch, B. Knapp. N. Seifts, T. Morrison. K. O’Connell abstained.

* + - * 1. N. Seifts informed the Board that some budget lines are over their limit, therefore a Resolution was offered to transfer funds from the fund balance to bring the budget in line.

N. Seifts offered the Budget Line Resolution (see attached), seconded by N. Welch and passed: Ayes: K. McComb, P.Pooler, D. Benkovich, N. Welch, B. Knapp. N. Seifts, T. Morrison. K. O’Connell abstained.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached.

P. Pooler presented the Caldecott Award initiative to the Board in order to increase the collection.

S. Matthews suggested a “Date with a Book”

Next Collection meeting is scheduled for November 8th.

* 1. Publicity – S. Matthews, D. Benkovich (C. Stewart-as needed)

B. Knapp stated that the new art exhibit has been installed.

D. Benkovich will work with P.Pooler to promote the Caldecott initiative.

* 1. Building – K. McComb, K. O’Connell

K. McComb shared that the display case from the chamber did not fit in the building in the open space. D. Benkovich will post it on Facebook as free to a good home.

K. McComb stated that R. LaVarnway will dispose of the piles of asphalt. She also stated that salt is leeching from the bricks near the front entrance. K. O’Connell said she would continue to clean the bricks periodically.

K.O’Connell informed the Board that the bushes out front have been moved.

P.Pooler reported that the libraries visitation she and S. Matthews attended was successful. They saw a variety of décor in children’s rooms and hope to incorporate many of the ideas in the near future.

In addition, she noted that the libraries shared the same concerns that S. Matthews has recently brought to the Board. K. McComb suggested the committee continue to meet to see that the project moves forward.

* 1. Personnel:
  2. Fundraising – K. McComb, T. Morrison

Gift Card Raffle update was emailed to Board members

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Trunk or Treats – attended by 133 people this year.. Thank you to all who helped.

K. McComb also mentioned the Holiday Stroll and holiday décor.

P. Pooler stated that the Chess Club is expected to begin in the new year. .

* 1. Community Involvement – P. Pooler, N. Welch

Lego Club- S. Matthews shared that Lego Club has approximately 8 students participating

1. Director’s Report – S. Matthews
   1. See attached.
2. Old Business
   1. Feasibility of front walkway - may be eligible for a SALS Construction Grant. Board agreed this would be a good addition to the Library. N. Seifts suggested that S. Matthews get estimates before snowfall.
   2. Archive Grant deadline March 2023 – K.O’Connell is handling this grant when it becomes available.
3. New Business
   1. N. Welch has tendered her resignation as of 12/31/2022. K.O’Connell’s term expires as of 12/31. B. Tracy has expressed interest in serving on the Board. K. McComb stated that names of Board members to be appointed will be given to the Town Board in December.
   2. Exterior Lighting – K. McComb will speak to R. Lavarnway regarding either a motion sensor/timer for the exterior of the building near the main entrance.
   3. K. McComb brought to the attention of the Board the empty shelves that are being held for the Federal Depository. It was suggested that books removed from the system be put on the shelves rather than be stored in boxes in the attic.

Motion to enter Executive Session to discuss Personnel @ 5:52 pm by N. Welch, seconded by B. Knapp, and passed unanimously. The Board exited Executive Session of @ 6:20 p.m. No action was taken as a result of Executive Session.

Motion to adjourn was made at K. O’Connell @ 6:25 p.m., seconded by N. Seifts and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary