Minutes of the January 3, 2023, Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler, Nancy Seifts.

Members Absent: Barbara Tracy

Staff Present: Sherry Matthews

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the December 6, 2022, made by P. Pooler, seconded by K. O’Connell, and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. Welcome to Barbara Tracy as the newest Board Member.
   2. K. O’Connell has been reappointed until 12/31/27.
5. Organizational Appointments and Committee Assignments for 2023
   1. Officers:
      * + 1. President: K. McComb
          2. Vice-President: D. Benkovich
          3. Secretary: T. Morrison
          4. Treasurer/Finance Officer: N. Seifts

Motion to approve slate of officers as presented was made by P.Pooler, seconded by K. O’Connell and passed unanimously.

* 1. Committee Assignments:

a. Collection: S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

b. Publicity: S. Matthews, D. Benkovich, Caitlin Stewart as needed.

c. Building: K. McComb, K. O’Connell

d. Personnel: B. Knapp, B. Tracy

e. Fundraising: K. McComb, T. Morrison

f. Events/Programs: S. Matthews, B. Knapp, T. Morrison, D. Benkovich

g. Community Involvement: P.Pooler, B. Tracy, D. Benkovich, S. Matthews

* 1. Finance – N. Seifts

N. Seifts requested the Board allow her leeway to make necessary end of the year budget transfers. A motion to approve end of year transfers as needed and completed by Nancy Seifts was made by D.Benkovich, seconded by K. O’Connell and passed unanimously.

N. Seifts stated that SALS has found an individual to replace her on the SALS Board.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, J. Basnight

Report is attached. Regarding the Caldecott fundraiser we have received 32 of the 44 titles.

Next Collection meeting is scheduled for January 10th.

* 1. Publicity – B. Knapp

The current art show will continue through January 31st

* 1. Building – K. McComb, K. O’Connell

K. O’Connell will be working in the attic to complete clean up and has requested filing cabinets for future storage.

Bob Benkovich has agreed to install the hallway lighting for the artwork display.

K. O’Connell will contact Steve Page to see if the addition of a “lean-to” in the children’s room is viable regarding any weight restrictions.

* 1. Personnel – B. Knapp, B. Tracy

No report.

* 1. Fundraising – K. McComb, T. Morrison

It was decided to hold the Gift card Tree Raffle again this year. Gift cards will be purchased in larger denominations. A motion to allow T. Morrison to purchase gift cards for the raffle not to exceed $500.00 was made by P. Pooler, seconded by N. Seifts and passed unanimously.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

S. Matthews reviewed upcoming programs with the Board. The Audubon Society will present a program in June and we hope to receive one or two birding backpacks donated by the Society.

* 1. Community Involvement – P. Pooler, B. Tracy

K. McComb is looking for ideas for further community involvement. A variety of projects were discussed.

1. Director’s Report – S. Matthews
   1. See attached.
2. Old Business
   1. Estimate cost of front walkway is still pending. S. Matthews has sent requests and has not received any reponse from local contractors.
   2. SALS Construction Grant deadline - April 2023. S. Matthews is completing application.
   3. Archive Grant - deadline March 1st. K. O’Connell is completing the grant for historical records. Grant amount is up to $150 thousand dollars.
3. New Business
   1. S. Matthews shared with the Board that JA fees have increased and will cost an additional $502 (+/-) for 2023.

Motion to adjourn was made at 5:05 p.m. by B. Knapp, seconded by D. Benkovich and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary