Minutes of the February 7, 2023, Regular Meeting

of the

Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Beth Knapp, Toni Morrison,

Kathy O’Connell, Pam Pooler.

Members Absent: Nancy Seifts

Staff Present: Sherry Matthews

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the January 3, 2023, made by D. Benkovich seconded by P. Pooler, and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. Trustee Recommendation – one seat vacant at present. K. McComb asked for recommendations from the Board..
   2. JA Fees review – pay per circulated items (including E-books) as well as shelved titles.
   3. Federal Depository - Discussion ensued regarding Federal Depository. A large portion of available titles are E-books and thus result in increased SALS fees. It was determined that the titles would not be used by enough patrons to justify the additional costs. A motion to sever ties with Federal Depository was made by P. Pooler, seconded by B. Knapp and passed unanimously.
   4. K. McComb relayed to the Board that SALS suggests a dedicated e-mail account for each Board member.
   5. The collection weeding process and inventory has begun.
   6. K. McComb reviewed with the Board the mandatory training sessions (2 hours per year) for Board members. Training is completed by zoom and sessions are 90 minutes.
5. Committee Reports
   1. Finance – N. Seifts

Reports are attached.

* 1. Collection – S. Matthews, P. Pooler, T. Morrison, R. Cook, N. Welch

Report is attached. Caldecott Medals have arrived that will be given to children who complete reading the entire Caldecott Collection. The possibility of an additional reward was also discussed and ill be revisited at a later date.

Next Collection meeting is scheduled for February 14th.

* 1. Publicity – D. Benkovich, B. Knapp

D. Benkovich shared the poster for the upcoming Mystery Game night.

B. Knapp will contact C. Stewart if she would like to continue the art show promotion.

* 1. Building – K. McComb, K. O’Connell

K. O’Connell updated the Board regarding the lean-to for the childrens’ room. She met with R. Rumsey (code enforcement officer) and he saw no issue with the lean to ot its location.

The lack of shelving upstairs was discussed and the possibility of short term storage for the art work (for displays) as well. A motion to purchase an art rack for a cost of $75 was made by P.Pooler, seconded by K. McComb, and passed unanimously.

D. Benkovich suggested an open/closed sign be placed at the main entrance due to the difficulty in telling when the library is open. S. Matthews will investigate.

Additional lighting for the hallway is not a priority at the moment, but will be revisited in the future.

* 1. Personnel – B. Knapp

No report.

* 1. Fundraising – K. McComb, T. Morrison

Gift card tree raffle tickets will be available as of May 1st. K. McComb will purchase the raffle tickets (to sell).

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Lake Pleasant Library Looney Launch 2023 P.Pooler and T.Morrison will coordinate for Memorial Day weekend.

Scavenger Hunt to be held during Spring Break in April. Details TBD.

New art work is displayed. B. Knapp suggested that objects for the glass display case be taken from the museum for displaying on a monthly basis. K. McComb will contact S. Cross (President Historical Society) to discuss possibility regarding amending MOU for the display case. No action can be taken until May when the Historical Society meets.

* 1. Community Involvement – P. Pooler

Possibility of a Book Club was discussed. P. Pooler investigate this.

Community Pride Day is May 3rd. A motion to participate was made by P. Pooler, seconded by D. Benkovich and passed unanimously. The highway clean up will be at the same time.

1. Director’s Report – S. Matthews
   1. See attached.
   2. S. Matthews is still awaiting replies from Vogel and C.L.Smith regarding the front walkway.
2. Old Business
   1. Estimate cost of front walkway is still pending. S. Matthews has sent requests and has not received any reponse from local contractors.
   2. SALS Construction Grant deadline - April 2023. S. Matthews is completing application.
   3. Archive Grant - deadline March 1st. K. O’Connell is completing the grant for historical records. Grant amount is up to $150 thousand dollars. MOMENTARILY TABLED.
3. New Business
   1. None.

Motion to adjourn was made at 6:03 p.m. by K. O’Connell, seconded by P. Pooler and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary