Minutes of the June 6, 2023, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Florence Braunius,

Beth Knapp, Kathy O’Connell, Toni Morrison, Pam Pooler.

Members Absent: Nancy Seifts

Staff Present: Sherry Matthews, Katrena Cohea

Public Present: None

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the May 2, 2023 Regular Meeting was made by K. O’Connell, seconded by D. Benkovich and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
	1. K. McComb welcomed the new Library Director, Katrena Cohea.
	2. Board Meetings in July and August will begin at 3:00 p.m.
	3. The Historical Society is in agreement to allow K. O’Connell to maintain the change of displays in the entryway display case at least quarterly.
	4. Board Continuing Education costs – A Motion to reimburse Board members for any costs related to mandatory training was made by K. O’Connell, seconded by F. Braunius and passed unanimously.
	5. K. McComb reminded the Board that the next Handbook Training webinar is scheduled for June 20th from 5:00 6:30 p.m.
	6. A patron has shown interest in purchasing a painting that was donated to the library. The Board agreed to ask the artist who donated the piece their thoughts regarding this matter. The majority of the Board agreed to abide by the decision of the artist. A Motion to review the existing policy regarding donated items was made by P. Pooler, seconded by K. O’Connell and passed unanimously.
	7. John Foley will be submitting his bill ($1,875.00)for landscape maintenance in July.
	8. K. O’Connell will be taking adown the mailbox and it will be used for Letters for Santa.
	9. Sara Dallas will be visiting the board in October.
5. Committee Reports
	1. Finance – N. Seifts

Reports are attached. Finances are on target for time of year.

* 1. Collection – S. Matthews, T. Morrison,P. Pooler, R. Cook.

Next Collection Committee meeting will be held June 13th.

* 1. Publicity – D. Benkovich, B. Knapp

D. Benkovich suggested that posts for Facebook regarding the collection be done monthly. K. Cohea suggested an “unboxing” video be created when the new titles arrive.

S. Matthews will send an article to the Hamilton County Express regarding 2022 Library Highlights.

* 1. Building – K. McComb, K. O’Connell

The light in front of building has been replaced and is operational.

* 1. Personnel – B. Knapp, F. Braunius

K. McComb asked F. Braunius to serve on the Personnel Committee with B. Knapp and she agreed to serve.

* 1. Fundraising – K. McComb, T. Morrison

Gift Card raffle tickets were sold Memorial Day weekend and netted $284.00 Tickets will be sold July 1st from 8-11 a.m. It was suggested that tickets be sold at an alternate location on June 30th.

Volunteers are still needed for the Farmers Market on July 20th

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

Audobon Society presentation – June 20th, 7:00 p.m. Speaker will be introduced by Library Director. There will be a donation box available at the program. The display case will be empty by June 11th for Audobon display – this display must be removed by June29th.

Quackapaloosa ducks have arrived – plans are being formulated for the event.

* 1. Community Involvement – P. Pooler

Community Pride Day was May 3rd , K. McComb thanked all who participated.

Friends of the Library Tricky Tray event will be held July 19th – K. Cohea will put together a basket of goodies for the event.

1. Director’s Report – S. Matthews
	1. See attached.
2. Old Business
	1. B. Knapp said the SALS dinner was very informative and a good experience.
	2. Sandwich Board – to be used for all programs since the digital sign is out of order. Staff will need to have it in place in a timely manner
	3. The open flag has arrived and K. O’Connell volunteered to place it on the building.
3. New Business
	1. K. O’Connell will be taking down the mailbox and it will be used in December for Letters for Santa.
	2. Caldecott Challenge Award will be presented to the winner at the awards ceremony at LPCS on June 20th at 9 am. The winner of the Caldecott Challenge will receive an award of $20.

Motion to purchase 4-$5 Chamber gift certificates for the Caldecott Challenge winner was made by K. McComb, seconded by P.Pooler and passed unanimously.

* 1. P.Pooler reported that the Chess Club was very successful and will be repeated next year.

Motion to adjourn was made at 5:15 p.m. by K. O’Connell, seconded P. Pooler and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Wednesday, July 5, 2023 (due to Holiday) at 3pm at the Lake Pleasant Library.**