Minutes of the July 7, 2023, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Florence Braunius,

Beth Knapp, Toni Morrison, Kathy O’Connell, Pam Pooler, Nancy Seifts.

Staff Present: Katrena Cohea

Public Present: None

Meeting Called to Order at 3:00 p.m.

1. Public Comments: None.
2. Motion to approve the Minutes of the June 6, 2023 Regular Meeting was made by F. Braunius, seconded by N.Seifts and passed unanimously.
3. Friends Report: None.
4. President’s Report – K. McComb
   1. K. McComb thanked K. O’Connell for the flower planting in the front of the Library.
   2. K. McComb reminded the Board that the main responsibility of the Board is fiduciary, while the day to day management of the Library is the responsibility of the Director.
5. Committee Reports
   1. Finance – N. Seifts

N. Seiftsinformed the Board that she and K. McComb met with K. Cohea to review the budget and how it works.

Reports are attached. Finances are on track but the SALS and payroll lines will need adjustment at year end.

* 1. Collection – S. Matthews, T. Morrison,P. Pooler, R. Cook.

Next Collection Committee meeting will be held August 1st.

K. O’Connell informed the Board that many of the books that had been weeded from the collection appeared to have never been checked out. She suggested that the final decision for the disposal of the weeded books be left to the discretion of the Director.

* 1. Publicity – D. Benkovich, B. Knapp

D. Benkovich plans to write a press release regarding the Garrow program when the internet connection is restored.

* 1. Building – K. O’Connell

The library experienced a false CO2 alarm recently.

* 1. Personnel – B. Knapp, F. Braunius

Report on hold until evaluations are complete.

* 1. Fundraising – K. McComb, T. Morrison

Gift Card raffle tickets were sold July 4th weekend and netted $504.00. It was suggested that tickets be sold at an alternate location on June 30th.

Volunteers are still needed for the Farmers Market on July 20th. K. McComb and K. O’Connell will bring books, totes, etc. for the market. D. Benkovich and K. O’Connell will volunteer to man the table.

* 1. Events/Programs – S. Matthews, B. Knapp, T. Morrison, D. Benkovich

July 27th – 50th Anniversary of the Garrow case – has been moved to Oak Mtn. due to construction at the school.

Scoharie Crossing programs – tentatively to be held in August one for teens, one for adults. Cost is $50.

Quackapaloosa ducks have been numbered. We have 301. August 16th. Have received permission from DEC, Village of Speculator, and the sponsors of the Music on the Point to sell ducks at the concert

* 1. Community Involvement – P. Pooler

Friends of the Library Tricky Tray event will be held July 19th – K. Cohea donated a basket of goodies for the event from the Library.

1. Director’s Report – S. Matthews
   1. See attached.
2. Old Business
   1. B. Knapp discussed the glass curio cabinet. She will investigate costs, design, etc. She will bring findings to the next meeting.
3. New Business
   1. Courtesy Cards for non-residents –K. Cohea will check with surrounding area libraries to see how the issue is handled.
   2. The Tempest – will ask Campstore if they would like to provide refreshments.
   3. K. Cohea will investigate getting Adirondak Life and Adirondack Explorer magazines for the library. K. Cohea will contact Adirondack Experience (Blue Mtn. Museum) regarding a library membership.
   4. K. Cohea asked about dance classes and will move forward with a schedule for fall.
   5. Prizes for the summer reading bingo include books, plushies, and assorted small toys.
   6. Possibility of an Open House on August 21st to celebrate the 20th anniversary of the library charter.

Motion to adjourn was made at 4:40 p.m. by P. Pooler, seconded D. Benkovich and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, August 1, at 3pm at the Lake Pleasant Library.**