



Lake Pleasant Public Library
Katrena Cohea, Director
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Monthly Report September 2023

The Collection Committee met on September 5, 2023. 44 items were ordered for September. The majority of the order arrived on September 11. We're still receiving books from the order, and working on getting them processed and into circulation. The Collection Committee will meet again on October 3 to order books for the month.

Friends of the Library held a book sale on September 15 and 16. No financial contributions were made for this month. I have created and submitted a request form for the Friends in the amount of \$5,000. The requested funds cover a variety of current needs for the library, including:

- Finishing projects and improvements to the children's room
- Updated displays and signage
- More seating in the fiction and nonfiction sections
- Collections for children's and YA books, including Charlotte Award books

Sandy LaVarnway picked up the request paperwork on September 26.

During the month of September:

- Our library had 730 check outs by 154 borrowers, and 98 holds were placed
- 47 items were transferred to fill holds in MVLS, 156 items were transferred to fill holds in SALS
- We received 17 items from MVLS to fill holds, and received 70 items from SALS to fill holds
- Children's books were checked out 129 times
- Our new/popular books were checked out 51 times
- econtent was checked out 109 times
- We currently have 563 holdings in our Adirondack Collection, 3203 holdings in adult fiction, 691 holdings in adult nonfiction, 1549 holdings in adult video, 1498 holdings in children's fiction, and 682 in children's video
- Adult fiction was the most popular circulated item, with total renewals and checkouts at 183
- Adult fiction was also the category most commonly used for hold requests - 25 times
- 9 new cards were issued - 7 regular, and 2 children



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Director's Report

We had 443 patrons during the month of September, 2023. Of those patrons, 29 used the computers, and 22 events were held, with a total of 166 people (not including patrons from the Friends of the Library Book Sales).

428 people used the wireless. On average this month, 26 people used the wireless each day.

Programs

In September, the following events were held at the library:

- Library Collection Committee Meeting (September 5)
- Library Board of Trustees Meeting (September 5)
- Town Board Meeting (September 5)
- Grandparents Day Books & Brunch Event (September 9)
- Dance classes (September 11, 13, 18, 20, 25, 27)
- WIC Informational Meetings (September 13)
- Friends of the Library Book Sale (September 15, 16)
- LPSA Meeting (September 16)
- DRAG Meeting (September 16)
- Town Board Meeting (September 18)
- Historical Society Meeting (September 19)
- Beth's Brush (September 21)
- Apple Fest *Off Site (September 23)
- Book Club (September 27)
- National Good Neighbor Day (September 28)
- 10 Warning Signs of Alzheimer's Presentation (September 28)



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Programs

In October, we have the following events coming up:

- Town Board Meeting (October 2)
- Library Collection Committee Meeting (October 3)
- Library Board of Trustees Meeting (October 3)
- Dance classes (October 2, 4, 11, 16, 18, 23, 25, 30)
- Meet & Greet with local Author Jodie Seymour (Oct 7)
- PreK Story Time will begin on October 10, and will continue every Tuesday (except 10/31) through December 12
- Chess & LEGO Club begin on October 10, and will continue every Tuesday (except 10/31) through December 12
- Town Board Meeting (October 16)
- Historical Society Meeting (October 17)
- Beth's Brush (October 19)
- Medicare Meetings (October 19-21)
- Medicare Presentation (October 21)
- DRAG (October 21)
- Book Club (October 25)
- Trunk or Treat (October 31)
- Throughout the month of October, we'll be hosting a 'Read & Feed' for The Great Giveback (a NYS library sponsored program). We'll invite patrons in to not only check out books, but drop off cans of food. I've arranged for a donation bin to be placed at the library entrance for the month. Additionally, we'll have cards available during the month inside the library for patrons to fill out and send to military personnel and the elderly

I'm also working on programming for the last half of the year, and early part of 2024. We currently have the following programs booked, or in process of being booked:

- Regular school visits from LPCS students
- Tech Thursdays (informal drop in hour for patrons to get help with technology)
- Coloring Club for adults
- A Christmas Carol program by The Traveling Lantern
- Our yearly Holiday Stroll, with a new Letters to Santa mailbox for kids
- Children's program with Ben Barrowman, author of the Parmesan Pig books



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Other Updates

On October 6 I have a trip to Long Lake Library scheduled, to meet with the Director there and exchange ideas, and hear about what Long Lake is doing that's been working for their community, and what they have planned for 2024.

I also have a meeting with Jack Scott from SALS in early October to review some updates our website needs. He'll be walking me through how to make these updates myself, and we'll also discuss some best practices for website upkeep and accessibility.

Roxy and Tanisha are finishing up their inventory of all our materials. We hope to be done before December.

The library applied for a NYS Library Construction Grant in September; we applied for \$5,754 for a path to be poured and paved between the east and west parking areas. This will be a wheelchair accessible walk way that will ensure patrons of all abilities to navigate the parking area and front of the library safely and with ease. I'm thrilled to report that on September 19, 2023 the SALS Board of Trustees voted to approve the Town of Lake Pleasant Public Library's FY24 State Aid for Library Construction request in the amount of \$4,200. This amount is 73% of the project total of \$5,754 as reported on the application. The library's 27% match will be \$1,554. Construction on this new project should begin April or May of 2024. Thanks very much to Pamela DelSignore at SALS for all her help and guidance with the grant application.

In November I will be attending the NYLA (New York Library Association) yearly conference, and I'm excited to bring back ideas, new practices, and knowledge to be put to use in our library to best serve our patrons.

The Budget Committee met in September to discuss plans and strategies for the 2024 library budget.

Evaluations for our library aide and library technician positions began on September 25 and will conclude by October 11. I'll present these evaluations to the board at our November meeting.

Thank you for your continued support!
Katrena Cohea



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Lake Pleasant Public Library Board of Trustees

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