



Lake Pleasant Public Library
Katrena Cohea, Director
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Monthly Report October 2023

The Collection Committee met on October 3, 2023. 28 items were ordered for October. The majority of the order arrived on October 13. We're still receiving a few books from the order, and working on getting them processed and into circulation. The Collection Committee will meet again on November 7 to order books for the month.

I attended the annual meeting of the Friends of the Library on October 12. We were awarded the \$5,000 we'd requested, plus an additional \$200 to purchase candy for Trunk 'o Treat.

Friends had a successful year with book sales and their tricky tray. Between the summer book sales and donations made to the Friends of the Library jar inside the library, they brought in \$4,089.95. The tricky tray brought in \$1,606.65.

Shirley Smith has resigned, and Sandy LaVarnway has stepped up as President. I will be sending a letter to Shirley thanking her for all her years of service as the Friends President. The Friends are also welcoming in some new board members. January 1, 2024 will mark the start of a new year of membership, and communications will be sent out at that time to encourage members to renew their dues.

We discussed ways to boost membership and it was suggested the Friends have a table at the Holiday Stroll, and maybe at the Holiday Fair at Oak Mountain on Dec 9.

We also discussed fundraising program ideas for 2024, including:

- Cooking classes
- Square dancing
- The Puppet People
- A Murder Mystery Night
- A Mini Golf Tournament

Tentative dates for the 2024 book sales and tricky tray were also set:

- May 24, 25
- June 21, 22
- July 19, 20
- August 23, 24
- September 13, 14
- Tricky Tray July 17

The Friends are also tentatively planning on a work day in early May to clean out the book shed. Their next meeting has tentatively been set for January 11 at 1:30pm.



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During the month of September:

- Our library circulated a total of 683 items:
 - 168 books
 - 143 children's books
 - 141 econtent items
 - 37
 - new books
 - 70 videos
- A total of 69 items were received to fill holds within SALS & MVLS
- A total of 215 items were transferred to fill holds within SALS & MVLS
- We received 17 items from MVLS to fill holds, and received 70 items from SALS to fill holds
- We added 42 new items to our collection:
 - 7 Adult/YA fiction books
 - 9 children's books
 - 12 Adult fiction books

Director's Report

We had 510 patrons during the month of October, 2023. Of those patrons, 112 used the computers, and 30 events were held. 343 people used the wireless. On average this month, 34 people used the wireless each day.

Programs

In October, the following events were held at the library:

- Town Board Meeting (October 2)
- Library Collection Committee Meeting (October 3)
- Library Board of Trustees Meeting (October 3)
- Dance classes (October 2, 4, 11, 16, 18, 23, 25, 30)
- Meet & Greet with local Author Jodie Seymour (Oct 7)
- PreK Story Time will begin on October 10, 17, 24 and 31
- Chess & LEGO Club October 10, 17 and 24
- Friends of the Library meeting (October 12)
- Beth's Brush (October 12)
- Town Board Meeting (October 16)
- Historical Society Meeting (October 17)
- Library BOT Training (October 19)
- Cornell Cooperative Extension (October 19)
- Medicare Meetings (October 19-21)
- Medicare Presentation (October 21)
- DRAG (October 21)
- Book Club (October 25)
- Trunk or Treat (October 31)



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Programs

In November, we have the following events coming up:

- Town Board Meeting (November 6)
- Dance classes (November 6, 8, 13, 15, 20, 27, 29)
- PreK Story Time (November 7, 14, 21, 28)
- LEGO & Chess Club (November 7, 14, 21, 28)
- WIC (November 8)
- Cornell Cooperative Extension (November 14)
- BOT Holiday Stroll Prep (November 16)
- Beth's Brush (November 16)
- DRAG (November 18)
- Town Board Meeting (November 20)
- Book Club (November 29)

Other Updates

October has been a busy month for the library! Despite less people coming and going now that we're into the fall months, October was full of programs and activities for all ages. I'm excited that PreK Story Time and LEGO/Chess Club are underway; we had 9 kids (plus parents) at Story Time on Oct 31! I'm also in touch with various teachers at LPCS to arrange visits for individual classes to visit the library.

On October 11, the Library Trustees participated in the Adopt the Highway Program to clean up local highway areas. Thank you!

This month I was able to successfully renew and update our UEI (Unique Entity Identifier). We have a UEI number, but it expired in 2015. Updating this number, and our records with SAM.gov is essential, as it is what will allow us to receive the grant money we were awarded for our Wheelchair Accessible Walkway project from NYS.

I've also been working to update the account we have with the company that has provided the bricks for our brick fundraiser. Previously, we used the company That's My Brick; however, their 8x8 bricks have been discontinued. As we already have an order for an 8x8 brick, it's my recommendation that we use the company Polar Engraving. I've been in touch with their customer service, and they're very helpful, and have assured me they can match the bricks we already have - both 4x8 and 8x8. Additionally, the minimum order at Polar Bricks is only 5, and That's My Brick requires 7 orders to ship. Currently, we have 2 pending orders for bricks. I suggest we make a push to market these during the upcoming holiday season so we can get 5 orders and then place an order with Polar Engraving.



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Roxy and Tanisha are still continuing to finish up their inventory of all our materials. Our goal is to have this complete before the end of the year.

Evaluations for our library aide and library technician positions concluded on October 11. I'll present these evaluations to the board at our November meeting.

Over the summer I applied to participate in a training from Playful City Lab on interactive games that libraries and their city/town can create to encourage community, and visitor engagement. I've had a few weeks of training and am working with game trainers to brainstorm game ideas that will educate, and inform people about the highlights and landmarks of Speculator/Lake Pleasant. The training should be complete before the end of the year.

In late October I attended a webinar hosted by Cincinnati Library Coalition on Take Your Child to the Library Day, which libraries around the U.S. can participate in, free of charge, to encourage families to visit their local library. The event will be held on February 3, 2024. I'd love for our library to participate, and will be brainstorming ideas we can use for our own event.

During October we participated in the Great Give Back, a community service initiative created by the Suffolk County Public Library Directors Association and the Suffolk Cooperative Library System, in conjunction with the Nassau Library System. The idea for all participating libraries was to create an event where community members could come to the library to participate in an activity to give back to others. We had several kids create notes which will be given to our local Senior Center, and some will be sent to military personnel stationed overseas. Our food drive didn't for this event didn't have as many donations as I would have liked, but what was gathered will be given to the local Loaves & Fishes pantry.

Our big event for the month was our annual Trunk 'o Treat event on October 31. We had many generous candy donations from our community - thank you! Additionally I'd like to thank our Board members, Volunteers, and Sandy LaVarnway of the Friends Group for all their assistance in getting the event set up and cleaned up. We had approximately 147 participants visit the library for Trunk 'o Treat, and had 6 amazing entries for our Book Character Pumpkin Contest. It was a fantastic and fun day, and I look forward to going even bigger and better next year.

Thank you for your continued support!



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Lake Pleasant Public Library Board of Trustees

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