Minutes of the December 5, 2023, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Braunius,Toni Morrison

Kathy O’Connell, Beth Knapp. Pam Pooler, Nancy Seifts.

Members Absent: None

Staff Present: None

Meeting Called to Order at 4:01 p.m.

1. Public Comments: None.
2. A Motion to approve the Minutes of the November 7, 2023, Regular Meeting was made by K. O’Connell, seconded by P. Pooler and passed unanimously.
3. Friends of the Library – No report.

Friends will not pay for the movie license renewal.

1. President’s Report – K. McComb
   1. K. McComb asked about interest on 12/19 for a Christmas Holiday get together at 4:00 p.m. Board agreed. More info will be forthcoming.
   2. K. McComb reminded the Board that NYMIR training is scheduled for 12/12 @ 5 p.m.
   3. Training on 12/19 from 5:00-6:30 p.m. at the library.
   4. K. McComb shared the spreadsheet showing the income from fundraising.
2. Committee Reports
   1. Finance – N. Seifts

N. Seifts reviewed December expense report showing overages in certain line items. A Resolution for year end transfers will be needed to balance the budget.

* 1. Collection – K. Cohea, T. Morrison,P. Pooler, R. Cook.

The Board determined that due to the overage on the Collection line no books will be ordered for December.

* 1. Publicity – D. Benkovich, B. Knapp

No report.

* 1. Building Committee –

K. O’Connell informed the Board that R. Lavarnway will be installing a motion detector for lighting in the area of thee display case at the main entrance. Staff should be reminded to leave the light on in the vestibule for evening meetings.

K. O’Connell stated that the outside lights on the front of the building for light up the library will not be hung by the town highway department this year. Hooks wi;; be attached to the building in the Spring or Summer.

A suggestion was made to allow the not-for-profits to utilize the library sign for hanging banners to advertise events. The board determined that it would agree as long as nothing conflicted with scheduled library events.

P. Pooler made a motion to have the digital sign removed and sold, seconded by N. Seifts and passed unanimously.

* 1. Personnel – B. Knapp, F. Braunius

No Report.

* 1. Fundraising – K. McComb, T. Morrison

Light Up the Library @ 5pm on Dec. 20th. Caroling will take place concurrently with the event.

* 1. Events/Programs – K. Cohea, B. Knapp, T. Morrison, D. Benkovich

Traveling Lantern will present Ebenezer Scrooge at LPCS on Sunday, December 10th at 2 p.m.

* 1. Community Involvement – P. Pooler

K. McComb dropped off books to the laundry, K. O’Connell hass distributed books to nursing homes.

1. Director’s Report – K. Cohea
   1. See attached.
2. Old Business
   1. Motion not to renew movie license made by P. Pooler, seconded by D. Benkovich and passed unanimously.
   2. Chamber membership has been renewed
   3. There will be no changes to the Meeting Room or Collection policies.
3. New Business
   1. Letters from Santa will be completed and mailed.
   2. Coat rack for kids – P. Pooler will investigate and report back to the board.
   3. K. McComb has submitted the following names to the Town Board for consideration and were approved at the 12/4/23 Meeting:

* Toni Morrison to 12/31/2028
* Nancy Seifts to 12/31/2028

Motion to adjourn was made at 5:40 p.m. by P. Pooler seconded by F. Braunius and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, January 2, at 4pm at the Lake Pleasant Library.**