

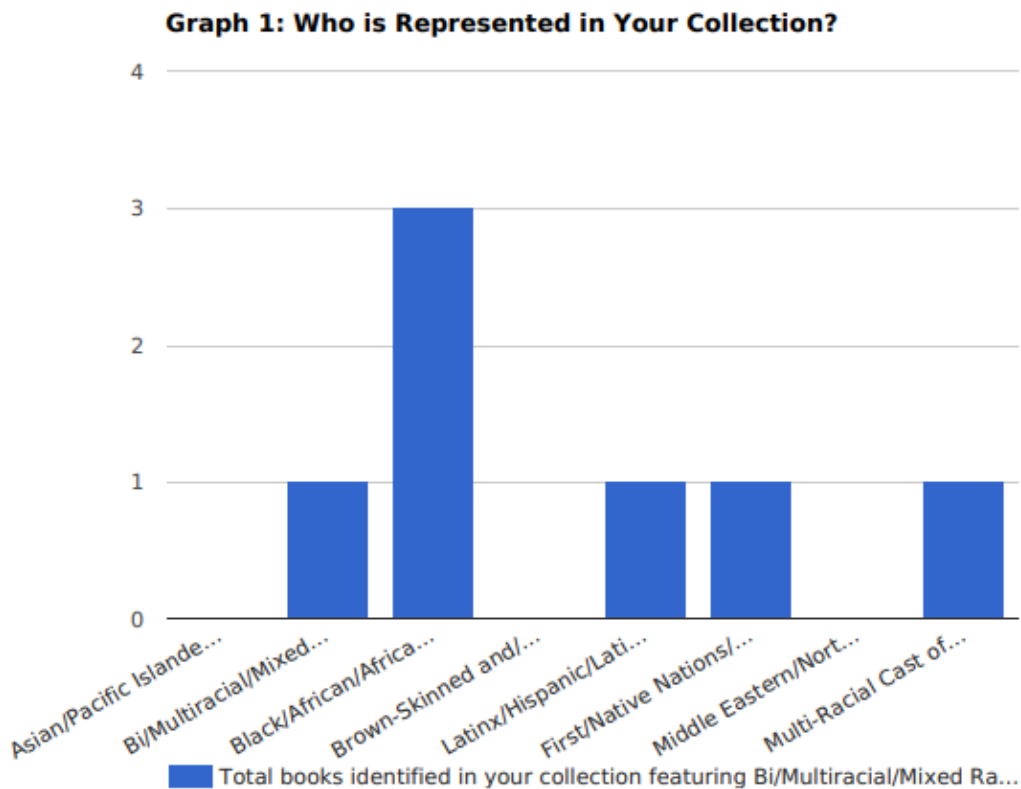


Lake Pleasant Public Library
Katrena Cohea, Director
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Monthly Report December 2023

The Collection Committee did not meet this month after realizing that the collection line was over budget, it was decided that no collection purchases should be made for December. The Collection Committee will meet on January 2 to review items to purchase for January.

I asked Jack Scott to run a Children's Book Diversity Audit for our library, which he did this month. The findings are very interesting, and I'll be sharing them with the Board at our January meeting. Below is one graph from the audit. I think this is important information for the Collection Committee to keep in mind as we purchase children's books in 2024.



There was no Friends of the Library meeting in December.

Director's Report

During the month of December:

- Our library circulated a total of 450 items
- We added 11 new items to our collection, all from donations



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- As we start to wrap up inventory, I ran a holdings and circulation by collection report, and found that this month, we circulated 492 items, but have 11,392 in holdings
 - The collections that have large holdings, but low circulation are YA Fiction, Paperbacks, Large Type, Adirondack, Adult Fiction, Adult Video, and Children's Fiction.
- We received a total of 8 items from MVLS to fill holds, and a total of 70 from SALS to fill holds
- We transferred a total of 43 items to MVLS, and a total of 203 items to SALS, making a grand total of 246 items we transferred.
- We registered 5 new patrons
- There were 103 PAC logins, and 73 holds placed via PAC
- A total of 206 unique patrons used the wifi, which is an average of 20 people per day

Programs

In December, the following events were held at the library:

- Town Board Meeting (December 4)
- PreK Story Time (December 5, 12)
- Library BOT Meeting (December 5)
- Library Collection Meeting (December 5)
- LEGO & Chess Club (December 5, 12)
- The Story of Scrooge @ LPCS (December 10)
- Dance classes (December 11, 13)
- DRAG (December 16)
- Town Board Meeting (December 18)
- Library BOT Training (December 19)
- Light up The Library (December 20)

Programs

In January, we have the following events coming up:

- Library BOT Meeting (January 2)
- Library Collection Committee Meeting (Jan 2)
- Town Board Meeting (Jan 2)
- PreK Story Time resumes Jan 9, and will continue through May 28
- Town Board Meeting (Jan 16)
- DRAG Meeting (Jan 20)
- Dance Classes resume on Jan 22 and 24, and will continue through May 22
- Cornell Cooperative Extension Meeting (Jan 30)
- Book Club (Jan 31)



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Other Updates

December was a bustling month at the library with the holidays! I'm thrilled that we were able to organize, and host a few holiday events for our community. We kicked off the month with The Story of Scrooge, performed by the Traveling Lantern Theater Company. The performance was held at LPCS, and there were roughly 45 people in attendance. I had many audience members tell me they enjoyed coming, and we received \$230 in donations!

We had a few Story Time and Lego/Chess Club holiday sessions as well, and wrapped up these fall sessions on Dec 12. Story Time will return on Jan 9, and continue through May. Lego/Chess Club is taking a break during the first few months of the year, as most of the LPCS students are participating in winter sports. We'll revisit this club and its meeting time in February or March.

I'm happy to report that our Toys for Tots bin was overflowing with donations by the time it was picked up on Dec 20th. We loaned the bin to Sunrise Diner for their Breakfast with Santa event on Dec 16, and together, we were able to add even more toys to the bin, which was wonderful to see.

This year, we tried out a new event and fundraiser - Light up the Library. This was inspired from a session I attended at NYLA in November about fundraising for libraries. I think for our first attempt at this event, we did well! We had around 30 people attend, and received \$655 in donations. This year, most of that donation money will go towards the lights and decorations we purchased, but I hope this will become a yearly tradition that will grow and expand, and the donations we receive can be put towards collections, programs, and overall library improvement projects. Thank you notes for donors were put in the mail on Dec 26.

We made a push over the holiday season to make patrons aware of our Brick Fundraiser, and we received 4 orders in December. This means we have enough to place an order with Polar Engraving. In early January, I'll be sending the 4 recent orders we received, along with one from last year, and one from the summer. The processing time is anywhere from 3-7 weeks to get the bricks.

We had one family, the Loosli family, complete the Caldecott challenge in December! I've reached out to them via phone to ask that the next time they come to the library they collect their medals and let us take a picture of them, which I plan on submitting to the Hamilton County Express.



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Roxy and Tanisha continue to work on inventory and weeding in the library. They are currently going through the children's DVDs; this should be complete by the first week of January. Inventory and weeding is a more detailed project than I originally anticipated, as many of the item records also need to be updated and edited. The following categories still need to be gone through:

- Children's Board books (Inventory, fixing records, and Withdraw)
- Children's Non-Fiction (Inventory, fixing records, and Withdraw)
- Children's Series (Inventory and fixing records)
- Magazines (Inventory, fixing records, and Withdraw)
- Classics (Inventory and fixing records)
- Adirondack Fiction, Non-Fiction, Children's (Inventory and fixing records)

The estimated end date for all the inventory at the latest would be April 2024. Tanisha is still working 22 hours a week, as she has been through fall and winter, but as of January 1st, Roxanne is a part-time employee, and will be working 12 hours a week.

Though the winter months are usually a quiet time for us, and our area, I have a few ideas for projects and programs that I'd like to see about implementing to keep our community engaged through the winter:

- Take Your Child to the Library Day (Feb 3)
- National Library Lovers' Month (Feb)
- Winter Classics Challenge
- Teen Book Box Subscription

I'll discuss these ideas more in depth with the library Board during our January meeting.

Thank you for your continued support!
Katrena Cohea



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