Minutes of the April 2, 2024, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Florence Braunius, Susan Hartmann,

Toni Morrison, Kathy O’Connell, Beth Knapp. Pam Pooler, Nancy Seifts.

Members Absent: Donna Benkovich

Staff Present: Katrena Cohea

Meeting Called to Order at 3:55 p.m.

1. Public Comments: None.
2. A Motion to approve the Minutes of the March 5, 2024, Regular Meeting was made by S. Hartmann, seconded by N. Seifts, and passed unanimously.
3. Friends of the Library – No report.
4. President’s Report – K. McComb
   1. K. McComb - SALS Annual Meeting reservations due by May 3rd.
   2. K. McComb – SALS Board Vacancy – SALS is looking for a trustee from Hamilton County please contact Sara Dallas if you’re interested in serving on the SALS Board.
   3. K. McComb informed the Board that May 22nd - Clean up Highway Day. Volunteers will meet at 4:00 p.m. at the second parking area south of the Village.
   4. K. McComb reviewed the book donation policy. All books that cannot be utilized are to be set aside for review by K. McComb and K. O’Connell.
5. Committee Reports
   1. Finance – N. Seifts

N. Seifts reviewed the new financial reports from Hamilton County. The reports are in a new format. Expenses are in accordance with budget lines.

* 1. Collection – K. Cohea, T. Morrison, P. Pooler, R. Cook.

K. Cohea invited the Board to visit the children’s room to see the recent changes that have been made.

* 1. Publicity – K. Cohea

Crochet for Wellness program on 4/13 at 1:00. K. Cohea is informing the Chamber of all upcoming programs.

* 1. Building Committee –K. McComb, K. O’Connell

A new display regarding Maple Sugaring is up in the display case.

* 1. Personnel – B. Knapp, F. Braunius

The Library Director Evaluation form has been revised and sent to Board members for their completion. The evaluation is to be completed for the MayBoard meeting.

* 1. Fundraising – K. McComb, T. Morrison, P. Pooler, K. Cohea

Reffle tickets have been delivered for the Gift Card Tree Raffle. The display is completed.

The Board agreed to order additional ducks for Quack-a-Palooza.

* 1. Events/Programs – K. Cohea

ALCA traveling show this year is Hamlet at a cost of $600.00. K. Cohea is looking into kid-friendly alternatives.

There may be a puppet workshop in June for children (ages 6-10). Details TBA.

* 1. Community Involvement – K. Cohea

No Report.

1. Director’s Report – K. Cohea
   1. See attached.
   2. The Board approved the ad for the LPCS Drama Program at a cost of $50.
   3. Titles are being purchased for the summer reading program.
   4. A motion to spend up to $400 for the summer reading program materials was made by P. Pooler, seconded by S. Hartmann, and passed unanimously.
2. Old Business
   1. Removal of digital sign – K. O’Connell said that R. Lavarnway is happy to put the sign on the auction site, however the malfunction issue must be determined. The sign will be removed and stored in the basement temporarily. A motion to have the sign placed on auction international was made by P. Pooler, seconded by N. Seifts, and passed unanimously.
   2. Banners for upcoming events will be made by K. O’Connell and K. Cohea.
   3. Lean-to update – no report. K. O’Connell and K. McComb will discuss options.
   4. Reconciliation Committee members and updated policy – Motion to adopt the updated Reconciliation Policy was made by T. Morrison, seconded by N. Seifts and passed unanimously. P. Pooler and T. Morrison will solicit members for approval at the May meeting.
3. New Business
   1. K. O’Connell - questioned the fee for use of the Speculator pavilion. K. Cohea informed the Board that the fee is refundable if there is no damage occurring during the event.

Motion to adjourn was made 5:20 p.m. at F. Braunius, seconded by S. Hartmann and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, May 7, at 4:00 pm at the Lake Pleasant Library.**