Minutes of the May 7, 2024, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Florence Braunius,Toni Morrison

Susan Hartmann, Kathy O’Connell, Pam Pooler, Nancy Seifts.

Members Absent: Beth Knapp

Staff Present: Katrena Cohea

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. A Motion to approve the Minutes of the April 2, 2024, Regular Meeting was made by K.O’Connell, seconded by S. Hartmann and passed unanimously.
3. Friends of the Library – No report.
4. President’s Report – K. McComb
   1. K. McComb reminded the Board to insert the new Reconciliation Policy in Policy notebook.
   2. K. McComb reminded the Board about the Trustee Dinner on 5/20/24. S. Hartmann will be attending.
   3. K. McComb stated the clean-up day will be May 22 @ 4 pm. Volunteers should meet at the 2nd parking area south of the Village.
5. Committee Reports
   1. Finance – N. Seifts

N. Seifts reviewed the current financialsand stated that 69% of the budget is remaining. Numbers look good at this time.

* 1. Collection – K. Cohea, T. Morrison, P. Pooler, R. Cook.

K. Cohea plans to increase the collection list for the months of June and July due to increased patronage.

The latest weeding of books has been completed by staff.

* 1. Publicity – K. Cohea

K. O’Connell has been working on the sign and banners for the front of the library to advertise upcoming events.

K.Cohea will begin publicizing the Gift Card Tree Raffle on social media.

* 1. Building Committee –K. McComb, K. O’Connell

K. McComb reported on the Lean-to project for the children’s room. Possibility of getting a tee-pee instead. Discussion ensued as concerns were raised about the appropriateness of a tee-pee vs. longhouse type structure. The Board tabled the item. Mention of an exterior lean-to was also discussed. It is hoped that a decision can be made at the next meeting.

* 1. Personnel – B. Knapp, F. Braunius

Library Director evaluations were completed and given to F. Braunius for compilation. Results will be shared at the next meeting.

* 1. Fundraising – K. McComb, T. Morrison, P. Pooler, K. Cohea

Tickets for the Gift Card Tree Raffle will be sold @ CJ’s Saturday of Memorial Day Weekend. Board members were given 10 tickets and asked to sell them as well.

Ducks for the Quack-a-Palooza have arrived. Details for the fundraiser will be forthcoming.

* 1. Events/Programs – K. Cohea

Discussed during review of the Director’s Report.

* 1. Community Involvement – K. Cohea

Board brainstormed ideas to involve different segments of the population, including senior citizens. Ideas included Safe Driver and Boater Safety courses.

1. Director’s Report – K. Cohea
   1. See attached.
   2. K. O’Connell questioned the coverage for the circulation desk. Motion to increase Tanisha’s schedule by 2 hours a week for 9 weeks (if needed) by P.Pooler, seconded by K.O’Connell : Ayes: P. Pooler, K. O’Connell, S. Hartmann, F. Braunius, T. Morrison. Nays: K. McComb, D. Benkovich, N. Seifts. Motion passed.
   3. K. Cohea discussed summer programming with the Board. K. Cohea will ask for financing for a graphic artist program from the Friends.
   4. K. Cohea informed the Board that JA informed her that 3 public computers and the staff laptop are no longer under warranty and will not be serviced by JA. K. Cohea will contact JA for possible solutions. Her thought was to remove one public computer and hold off on any other purchases at this time.
   5. K. Cohea asked for volunteers to build some signage for the library. S. Hartmann and F. Braunius will investigate. K. Cohea also suggested the possibility for quilted signage for the library.
2. Old Business
   1. Removal of digital sign – K. O’Connell – completed. Banners now used for events/programs.
   2. Lean-to update – see above: 4. Building Committee
3. New Business
   1. Hallway railings-B. Knapp

Board determined not to purchase additional rails at this time, other options may be explored at a later date.

Motion to adjourn was made at 5:50 p.m. by S. Hartmann, seconded by D. Benkovich and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, June 4 , at 4pm at the Lake Pleasant Library.**