



Lake Pleasant Public Library
Katrena Cohea, Director
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Monthly Report October 2024

The Collection Committee met via email to review purchases for the month. 28 items were ordered, and all the items ordered have been received, and processed. The Collection Committee has received the collection list for November, and it will be approved via email.

There was a Friends of the Library meeting on October 10th. I attended, along with board members Toni Morrison, Nancy Seifts, and Pam Pooler. The Friends shared their budget and income for 2024, and we discussed having a lump sum of \$6,000 be allocated for library use in 2025. Sandy LaVarnway told me on Oct 23 that this proposal was approved by their board. I encouraged the Friends in this meeting (and again later in the month to Sandy, via email), to consider tableing at some of the upcoming holiday events the community has, in an effort to build their membership, and spread more awareness about what the organization does. I also shared with Sandy a grant opportunity from ALA that's specifically for Friends of the Library groups.

Director's Report

During the month of September:

- We had total of 568 patrons visit the library.
 - 397 adult patrons
 - 134 children patrons
 - 20 teen patrons
 - Computers used by 17 patrons
- 643 items were checked out
 - 127 children's books
 - 233 adult books
 - 39 new/popular books
 - 19 adult and children's videos
 - 126 econtent
- There were 100 PAC logins, with 69 holds placed
- We registered 4 new patrons
- 106 items were received to fill holds between MVLS & SALS
- 263 items were transferred to fill holds between MVLS & SALS
- 115 holds were placed
- There were 276 total unique clients who used the wifi, for an average of 32 people per day

In October, we had the following events:

- Weekly Story Time (Oct 1)
- Library BOT Meeting (Oct 1)
- Cozy Coat / Snowflake Social w/ HamCo Public Health (Oct 3)
- Floral Ghost Tea Light Craft Program (Oct 5)
- Dance Classes (Oct 7)
- Town Board Meeting (Oct 7)
- Weekly Story Time (Oct 8)
- Dance Classes (Oct 9)



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- Tech Thursdays: Tips for Being News Savvy Online Program (Oct 10)
- Dance Classes (Oct 14)
- Weekly Story Time (Oct 15)
- Stuffed Animal Sleepover (Oct 15 and 16)
- Dance Classes (Oct 16)
- Tech Thursdays: Smartphones at a Glance Program (Oct 17)
- Magic of Halloween @ LPCS (Oct 18)
- Savvy Holiday Shopping Program (Oct 18)
- Dance Classes (Oct 21)
- Town Board Meeting (Oct 21)
- Weekly Story Time (Oct 22)
- Dance Classes (Oct 23)
- Save Energy, Save Money Program (Oct 24)
- Musical Bingo for Seniors (Oct 24)
- Book Club (Oct 24)
- Cr'After School (Oct 25)
- Dance Classes (Oct 28)
- Weekly Story Time (Oct 29)
- Dance Classes (Oct 30)
- Trunk or Treat (Oct 31) 143 participants total (about 56 adults, 134, 20 teens)

In November, we have the following events planned:

- The Memory Project exhibit will be on display all month
- Deadly, Dangerous & Weird: an exploration of Adk flora program (Nov 1)
- Dia de los Muertos kids craft (Nov 1)
- Town of Lake Pleasant Board meeting (Nov 4)
- Dance classes (Nov 4, Nov 6)
- Story time (Nov 5)
- Dance classes (Nov 11, 13)
- Story time (Nov 12)
- The Best Land: Adk Author Program (Nov 12)
- Tech Thursday for Seniors: Getting to know your smart phone part 1 (Nov 14)
- Cr'After School (Nov 15)
- Dance classes (Nov 18, 20)
- Town of Lake Pleasant Board meeting (Nov 18)
- Story time (Nov 19)
- Gratitude Yoga (Nov 19)
- Tech Thursday for Seniors: Getting to know your smart phone part 2 (Nov 21)
- Alcohol Ink Craft Program (Nov 23)
- Dance classes (Nov 25)
- Story time (Nov 26)
- Holiday Stroll (Nov 29)
- Blind Date with a Book (Nov 29)



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Other Updates

The month of October offered many programs, and activities for our local community. Weekly story times returned on Oct 1 after taking a summer break, and we have several community members signed up, and scheduled to be readers. We also started the month by hosting a Cozy Coat event with Hamilton County Public Health, where individuals could come in and get free winter coats and ski helmets for kids, and cane grippers for seniors/adults. We hosted an intergenerational craft, making floral ghost tea light holders, which was very well attended, and received. Robin Hausle collaborated with us on this event, and led the activity.

We also began our “Tech Thursday” programs for seniors, and offered two lectures offered by OATS (Older Adult Technology Services). The first was “Tips for Being News Savvy Online”, and the second was “Intro to Smartphones”. I plan to offer a two part workshop in November, which will give people the chance to learn more about their smartphones, and use their own devices to learn basics, and optimization. So far, these programs have had lower attendance, but I’m hopeful that by continuing to offer programs at least monthly, the word will spread, and attendance will improve.

A new children’s program we tried this month was a Stuffed Animal Sleepover. Kids were invited to drop off a stuffed animal for a night of fun at the library, and pick them up the next day, along with photos and videos of all the activities the stuffed animals got up to. We had both adults, and kids participate in this program, and both seemed very tickled, and pleased with the program.

We partnered with LPCS to host a Spooky Magic Show for grades K-8 on October 18. This program was funded by the Friends of the Library, and their request was that we try to have the program at the school, so more kids could attend. The program was also open to the public, in hopes that some of our homeschooling families would attend, but there were no outside participants who came to the program.

There were a handful of other programs offered this month, including a Karaoke Night for grades 6-8, in partnership with 4 Rivers Alliance, a Save Money, Save Energy program, presented by North Country Energy Hub, another Senior Musical Bingo, and of course, our annual Trunk ‘o Treat event on Halloween.

Board member Kathy O’Connell has been working with Randy LaVarnway to prep the outside of the library for winter, and to be able to hang holiday lights for Light up the Library. Kathy and I have also been working to keep the upstairs storage area organized, and we created a new Halloween display in the front display case for the month. We’re still looking to hang the donation from the Fant family, and the Lake Sacandaga clock we received as a gift earlier this year. Toni Morrison donated a loveseat, and two chairs for our new Zen Zone area, near the Friends room, and that area is now complete. Beth Knapp has a fiber arts display planned for the month of November.

It was brought to my attention that the circulation desk seems to have settled, or shifted, and the base of the desk is no longer aligned as it should be. I sent a message to Randy to let him know about this, and requested he look at it, along with one of the inner front doors, which has become very heavy, and difficult for patrons to open. A few of Randy’s employees came by at the end of October to fix these items. They were successful with the desk, and partially with the door. We’ll need to continue to keep an eye on the door, as it seems like it may be a concrete/foundation issue.



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Other Updates

I'm looking into applying for the Libraries Transforming Communities Grant ALA grant, and am currently doing some research on if we're eligible, and if this grant is a good fit for us. The grant is specifically for rural, and small libraries, and focuses on helping them improve accessibility and use for disabled members of their communities. My thought is that we could use this grant for both indoor, and outdoor signs to help patrons use, and identify different areas of the library, as well as be informed about upcoming events and programs. The grant is due December 11.

Staff evaluations began on October 23, and concluded on October 31. I plan to have meetings with Tanisha and Roxane the first week of November, and will report back to the board on their evaluations in my November report.

Looking forward to November, we have The Memory Project exhibit, which will be on display all month at the library. Early in October, I sent letters out to the heads of community organizations, as well as to the teachers and administrators at LPCS. I've sent out a press release to Hamilton County Express, and will be putting up fliers around the community, and scheduling social media posts.

We have programs and activities scheduled for November, and I'm already scheduling events for December. We had previously decided to hold Light up the Library on December 11, but we need to change that date, as there's another community event happening that day. I would like to get that changed, and updated during our October meeting.

I want to remind the board that I'll be attending the annual NYLA conference in Syracuse on November 7, and 8, so will be out of the office those days.

Respectfully Submitted,

Katrena Cohea
Director



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