Minutes of the December 3, 2024, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen Mc Comb, Florence Braunius,Susan Hartmann, Beth Knapp,

Toni Morrison, Kathy O’Connell, Pam Pooler, Nancy Seifts.

Staff Absent: Katrena Cohea

Meeting Called to Order at 4:02 p.m.

1. Public Comments: None.
2. A Motion to approve the Minutes of the November 4, 2024, Regular Meeting was made by D. Benkovich, seconded by K. O’Connell and passed unanimously.
3. Friends of the Library – No report.
4. President’s Report – K. McComb
   1. K. McComb thanked Florence Braunius for her service to the Board.
5. Committee Reports
   1. Finance – N. Seifts

N. Seifts presented the adopted budget to the Board.

N. Seifts informed the Board of the necessary year-end transfers and asked for a motion to complete the transfers. A motionto make the transfers as presented was made by T Morrison, seconded by F. Braunius and passed unanimously.

* 1. Collection – K. Cohea, T. Morrison, P. Pooler, R. Cook.

Please see attached current Collection list.

* 1. Publicity – K. Cohea, T. Morrison

No Report.

* 1. Building Committee –K. McComb, K. O’Connell

With regard to replacement of the front doors – due to the installation of the current doors, the sill allows for dirt/debris to get under the sill. It was suggested that the grant application include the entireproject including restoration of the building. A motion to table item for future discussion was made by P.Pooler a, seconded K. O’Connell and passed unanimously.

D. Benkovich informed the Board that she investigated the cost of a digital sign, examples included the one currently at Cedarhurst Motel ($500.00) and Town of Morehouse ($8,000.00). There is a reserve fund that may allow for purchase in 2025.

* 1. Personnel – B. Knapp, F. Braunius

Staff evaluations were completed.

* 1. Fundraising – K. McComb, T. Morrison, P. Pooler, D. Benkovich, K. Cohea

Gift Card Tree Raffle was wond by Brian Smith (not local).

Fundraising will be discussed at length in January.

* 1. Events/Programs – K. Cohea

See Director’s Report for information.

K. McComb would like to see a difference of Library programs vs. Library utilization and the additional head count per program.

* 1. Community Involvement – K. Cohea, S. Hartmann, P.Pooler

No Report.

1. Director’s Report – K. Cohea
   1. Please see attached Director’s Report.
2. Old Business

1. Chamber Renewal – discussion regarding renewing membership and value of the membership.

P. Pooler made a motion not to rejoin the Chamber for 2025, seconded by N. Seifts , two Ayes, 6 Nays. Motion to renew membership at the non- profit rate of $75.00 made by K. McComb, seconded by B. Knapp, 5 ayes, 3 nays, motion passed.

1. New Business
   1. Automatic doors – see above (Building Committee).

2. K. McComb made a motion not to support the Schenectady Library seconded by F. Braunius and passed unanimously.

3. Light up the Library – details to TBD..

Motion to adjourn was made at 4:58 p.m. by K. McComb seconded by S. Hartmann and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, January 7, at 4pm at the Lake Pleasant Library.**