Minutes of the January 7, 2025, Regular Meeting

of the

Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Donna Benkovich, Susan Hartmann, Beth Knapp,

Toni Morrison, Kathy O’Connell, Pam Pooler, Laura Wilt.

Members Absent: Nancy Seifts

Staff Present: Katrena Cohea

Meeting Called to Order at 4:00 p.m.

1. Public Comments: None.
2. A Motion to approve the Minutes of the December 3, 2024, Regular Meeting was made by P. Pooler, seconded by K. O’Connell and passed unanimously.
3. Friends of the Library – No report.
4. President’s Report – K. McComb
   1. K. McComb welcomed new Trustee Laura Wilt.
   2. K. McComb reviewed the 2025 Committee assignments with the Board as follows: Finance: N. Seifts-chair, K. McComb

Collection:K. Cohea- chair, T. Morrison, P.Pooler, L.Wilt

Building & Grounds: K.O’Connell-chair, K. McComb

Community Involvement:

Events: Chair & members TBD

Pubilcity: K. Cohea – liason with Chamber

AD HOC as needed:

Personnel: B. Knapp-chair, L. Wilt, D. Benkovich

Nominating:D. Benkovich-chair, K.O’Connell, N. Seifts

Policy Committee

1. Committee Reports
   1. Finance – N. Seifts

N. Seifts requested an end of year budget transfer. A motion to approve the budget transfer as requested by the finance officer was made by S. Hartmann seconded by P. Pooler and passed unanimously.

* 1. Collection – K. Cohea, T. Morrison, P. Pooler, R. Cook.

See attached report.

* 1. Publicity – K. Cohea, T. Morrison

No report.

* 1. Building Committee –K. McComb, K. O’Connell

Regarding the automatic fire alarm system that must be updated, the Town is investigating other possibilities. This is a new state mandate. K. O’Connell will update the Board when she has further information.

* 1. Personnel – B. Knapp, D. Benkovich, L. Wilt

No Report.

* 1. Board Events – K. McComb, T. Morrison, P. Pooler, D. Benkovich, K. Cohea

No Report

* 1. Library Programs – K. Cohea

See Director’s Report.

* 1. Community Involvement – K. Cohea, S. Hartmann, P.Pooler, L. Wilt

Discussion ensued regarding shut-ins, availability of books, and how to provide services. Discussion will be ongoing.

1. Director’s Report – K. Cohea
   1. See attached.
2. Old Business
   1. Update on grant application for front doors – grant application MUST have all construction costs included. TBD.
   2. Pursue options for digital sign? Reserve fund allocation

The Board determined that further investigation into the sign replacement is needed prior to making a final decision. K. O’Connell and P. Pooler volunteered to research the issue.

1. New Business

1. Gift Card Tree – on hold

2. Quack-a-Palooza –T. Morrison, D. Benkovich, P.Pooler, S. Hartmann, L. Wilt

3. Art Auction – B. Knapp

Motion to adjourn was made at 5:05 p.m. by P.Pooler seconded by D. Benkovich and passed unanimously.

Respectfully Submitted,

Toni E. Morrison, Secretary

**The next Board of Trustees meeting will be Tuesday, February 4, 2025, at 4pm at the Lake Pleasant Library.**