



Katrena Cohea, Director
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Monthly Report November 2025

The Collection Committee emailed to review purchases for the month. For November 2025, 35 items were ordered, and all items ordered have been received, and processed. The Collection Committee has received the collection list for December, and it will be approved via email. For November, we re-decorated the display case with information about our Charlotte book collection, and how individuals can donate these books to the library. We will continue this in December

The next Friends of the Library meeting will not take place until Dec 11, at 1pm. Mid month I emailed the Friends to ask for help on a few December programs that I anticipate will be busy. I've had one volunteer sign up.

Director's Report

During the month of November:

- We had total of 343 patrons visit the library. (Not including the ~160 for the Holiday Stroll.)
 - 243 adult patrons
 - 81 children patrons
 - 9 teen patrons
 - 10 Computers were used
- 571 items were checked out
 - Adult books was checked out 192 times
 - Adult video was checked out 32 times
 - Children's fiction was checked out 169 times
 - Econtent was checked out 151 times
- We registered 5 new patrons.
- 192 items were received to fill holds between MVLS & SALS
- 196 items were transferred to fill holds between MVLS & SALS
- 150 holds were placed
- 571 checkouts were completed
- 230 people used the wifi, for an average of 25 people per day

Other Updates

I will be submitting an application in December for the ALA's Transforming Communities grant. This application is for new, automatic doors to be installed. The amount we're asking for is around \$10,000 - the cost to cover the door installation, as well as the service to get it wired. We should be receiving a check from ALCA soon for the grant we were awarded for our summer reading programing. I haven't yet heard back about the NYS Construction grant that we applied for earlier this fall, for the funds to purchase a new digital sign. At Kim Bolan's request (our new SALS Director), I submitted a list of our library building's construction needs from 2026-2030. This information will be reported to the Division of Library Development, and is critical for the State Aid for Library Construction Program.

In November, we hosted the following library sponsored programs/events:

- Thursday, October 2, 11am - Thurs Tech for Seniors: Cloud Storage
- Monday, October 6, 5:30p - Mindful Monday Yoga for Adults & Teens
- Tuesday, October 7, 11:30-12:00 - Weekly Story Time
- Wednesday, October 8, 6pm - Virtual Q&A with Author Mary Roach
- Friday, October 10, 2:45pm - Cr'After School
- Saturday, October 11, 10a-2p - Heart Saver CPR & First Aid
- Tuesday, October 14, 11:30-12:00 - Weekly Story Time
- Thursday, October 16, 4pm - Senior Trivia Bingo: One Hit Wonders
- Friday, October 17, 4pm - Women & Girl's Basic Self Defense
- Saturday, October 18, 11am - Clay Leaf Dish Craft
- Monday, October 20, 5:30p - Mindful Monday Yoga for Adults & Teens
- Tuesday, October 21, 11:30-12:00 - Weekly Story Time
- Friday, October 24, 2:30-3:00 - Stories & Yoga for Kids
- Friday, October 24, 3:00 - Friday Foodie Fun
- Saturday, October 25, 11am - Group discussion of The Big Read book club book, Fuzz, by Mary Roach.
- Monday, October 27, 5:30p - Mindful Monday Yoga for Adults & Teens
- Tuesday, October 28, 11:30-12:00 - Weekly Story Time
- Tuesday, October 28, 5:00p - Save Energy, Save Dollars program
- Thursday, October 30, 11am - Thurs Tech for Seniors: Virtual Museum Tours
- Friday, October 31, 4-6pm - Trunk 'o Treat!

The following non library hosted meetings and activities were hosted in November:

- Sunday, November 2 - Music Circle Jam Session
- Monday, November 3- Town Board Meeting
- Tuesday, November 4 - Library BOT Meeting
- Wednesday, November 12 - Dance Classes
- Thursday, November 13 - Colon Screening Test
- Saturday, November 15 - Hamilton County Town Historian Meeting
- Saturday, November 15 - DRAG
- Tuesday, November 18 - Lions Club
- Wednesday, November 19 - Dance Classes
- Monday, November 24 - Dance Classes

In December, we have the following programs scheduled:

- Tuesday, December 2, 11:30-12:00 - Weekly Story Time
- Wednesday, December 3, 5:30p - Family Holiday Trivia Bingo
- Friday, December 5, 1-7p - Blind Date with a Book and Puzzle Swap
- Saturday, December 6, 10a-2p - Blind Date with a Book and Puzzle Swap
- Tuesday, December 9, 11:30-12:00 - Weekly Story Time
- Thursday, December 11, 5:30p - How to Hygge
- Friday, December 12, 2:30-4p - Cr'After School: Charlie Brown Tree Lot
- Saturday, December 13, 11a-1p - Taylor Swift Birthday Bash
- Tuesday, December 16, 11:30-12:00 - Weekly Story Time
- Friday, December 19, 2:30p - Yoga and Story Time for Kids
- Friday, December 19, 3:00p - Friday Foodie Fun
- Tuesday, December 23, 12p-2p - Lunch Break Wrapping Workshop
- Saturday, December 27, 11a-1p - Selfies with a Snowman & DIY New Year's Vision Board Craft
- Monday, December 29, 2-6p - Board Game Cafe
- Wednesday, December 31, 11a-1p - Noon Year's Eve Party!



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Our Volunteers did a great job decorating the interior of the library in preparation for the holidays, and the Holiday Stroll on Nov 28. We had around 160 people visit the library for the Holiday Stroll. Sandy LaVarnway, and our library volunteer, Caitlin Caswell were a huge help in keeping the day organized. Thank you to board members Toni and Laura as well, for helping. If we decide next year to again be a 'Craft Hub' for the Holiday Stroll, we'll need more volunteers to help on the day of. The event went smoothly enough, but would benefit from having more board involvement. Thank you to Kathy and Karen for decorating outside ahead of the Stroll. We did have an outdoor tree that has gone in the gazebo in years past, but somehow, this item has gone missing. Wade Hartmann was kind enough to install small wedges in the fiction stacks, to keep them from wobbling.

Building projects that are ongoing include:

- Window washing - interior and exterior
- Hanging the 2024 Quack-a-Palooza plaque
- Replace ceiling tiles that have water damage
- Install last memorial brick
- Install hooks/hangers for our Try It Kit displays

In November, we had our first Teen Advisory Board (TAB) meeting at the library, with 6 teens in attendance. We developed a mission statement, discussed what projects they'd like to undertake, and the officers they'd like to elect. Hopefully, regular, or semi-regular meetings of this group will begin in 2026. We did receive a generous donation of \$1,000 for TAB, specifically. I let the group know, and they're excited to get to work next year.

Starting in January, I will be beginning my Masters in Library Science at University at Albany. The MLS program is completely online, and I look forward to bringing the knowledge from my studies to our library.

Respectfully Submitted,

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Lake Pleasant Public Library Board of Trustees

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