



Katrena Cohea, Director
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Monthly Report January 2026

The Collection Committee emailed to review purchases for the month. For January 2026, 35 items were ordered, and all items ordered have been received, and processed. The Collection Committee has received the collection list for February, and it will be approved via email.

The Friends of the Library have a meeting on February 3 at 1:30pm. I plan to attend, and will report back with any updates. I submitted two financial requests to the Friends in mid-January. One was for \$500 to get our new My First Book Club program going, and the second request was for \$90 for a Discovery Pass to the Wild Center.

Director's Report

During the month of January:

- We had total of 319 patrons visit the library
 - 248 adult patrons
 - 59 children patrons
 - 4 teen patrons
 - 8 computers were used
- 643 items were checked out
 - Adult books was checked out 152 times
 - Adult video was checked out 47 times
 - Children's books were checked out 176 times
 - Econtent was checked out 173 times
- We registered 3 new patrons.
- 95 items were received to fill holds between MVLS & SALS
- 293 items were transferred to fill holds between MVLS & SALS
- 63 holds were placed
- 194 people used the wifi, for an average of 23 people per day

Other Updates

January has been a quiet month for the library. Staff has begun the weeding process for the year, and we're currently working our way through the children's books. As we weed, we will also be re-organizing and cleaning. I've mentioned previously that I would like to organize the upstairs storage area, and have assistance with tossing, and/or shredding documents that the library no longer needs to keep on file. If any board members can assist with this, that would be appreciated. I'd like help figuring out how far back we need to keep our records, so we can throw out what's no longer needed. I would like the library to host a shredding event in early spring for the public; if any board members have a company they recommend for this, please share it with me. Programming for February, and the rest of the year, is already underway, and we have some exciting things to look forward to.

In January, we hosted the following library sponsored programs/events:

- ~~Wednesday, January 7, 6p - How to Hygge~~
- Thursday, January 8, 10-11a - Tech Time
- Thursday, January 8, 11a - OATS
- Friday, January 9, 2-6p - Board Game Cafe
- ~~Monday, January 12, 5:30p - Resume Refresh~~
- Tuesday, January 13 - Weekly Story Time
- Thursday, January 15, 3:15p - Cr'After School
- Tuesday, January 20, 11:30-12:00 - Weekly Story Time
- ~~Monday, January 26, 5:30p: Adult & Senior Chair Yoga~~
- Thursday, January 29, 10-11a - Tech Time
- Thursday, January 29, 11a - OATS
- Friday, January 23, 3:00p - Friday Foodie Fun
- ~~Saturday, January 31, 11a - Bedazzle a Book~~

The following non library hosted meetings and activities were hosted in January:

- Tues, Jan 13 - CCE Wreath Making Workshop
- Wed, Jan 14 - Dance Classes
- Saturday, Jan 17 - DRAG
- Tues, Jan 28, Book Club

In February, we have the following programs scheduled:

- Sunday, February 1, 2-5p Music Circle
- Tuesday, February 3, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, February 5, 10-10:45a - Tech Time
- Thursday, February 5, 11a - OATS Intro to A.I.
- Saturday, February 7, 11a-1p: Library Olympics!
- Tuesday, February 10, 11:30-12:00 - Weekly Story Time for kids in PreK
- Friday, February 13, 3:00p - Friday Foodie Fun
- Tuesday, February 17, 11:30-12:00 - Weekly Story Time for kids in PreK
- Tuesday, February 17, 6pm - DIY Color Analysis
- Wednesday, February 18, 4-6pm - Meet & Greet with our Try It Kits and Library of Things
- Thursday, February 19, 5:30p - Fictional Book Character Trivia Bingo
- Friday, February 20, 2-6p - Board Game Cafe
- Friday, February 20, 2-6pm - Blind Date with a Book & Puzzle Swap
- Saturday, February 21, 11a - Make a Book Brick
- Monday, February 23, 3:15p - Cr'After School: Friendship Bracelets
- Tuesday, February 24, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, February 26, 10-10:45a - Tech Time
- Thursday, February 26, 11a - OATS - Everyday Uses of A.I.



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Our "My First Book Club" program has had a wonderful response. I hope to get the program up and running, and materials distributed to the participants, in early February. The financial request for these materials that was submitted to our Friends group will help buy the multiple copies of books we need for this program.

Building projects that are ongoing include:

- Window washing - interior and exterior
- Hanging the 2024 Quack-a-Palooza plaque
- Replace ceiling tiles that have water damage
- Install last memorial brick

Mid-January, I had a meeting with the Princh team to get us set up and ready to offer that service to our patrons as an easier, and more user-friendly printing and copying service. There are still a few items to be resolved before we officially launch this as a library service, but it should be ready sometime in February for the public. Both Roxy and Tanisha have recieved basic training on how the service works, though I'm sure all staff will continue to need practice as we get used to it. We will need to have one of the library's iPads available at the public computer stations for patrons to use to 'order' their prints and copies, but as our iPads are rarely used, this won't be a problem.

We have successfully added our first Library of Things item into our collection. It's a blood pressure cuff, and pulse oximeter. We have a liability waiver that goes along with checking this item out. That waiver will need to be approved by the board, and we will need to update the waiver whenever we add new items to our LoT. Additionally, we added a ukulele to our Try It Kits. All Kits, and LoT items are displayed on the wall next to the YA books. Thanks to Kathy for helping to hang the removable hooks for this area. In February, we will have a 'Meet and Greet' for the Kits, and LoT; it is my hope that patrons will come to learn more about these items, explore what we have, and check them out. If board members would like to come to this program, that would be great. The date can be found on the list of programs above.

Respectfully Submitted,

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Director



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