



Katrena Cohea, Director
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Monthly Report February 2026

The Collection Committee emailed to review purchases for the month. For February 2026, 33 items were ordered, and all items ordered have been received, and processed. The Collection Committee has received the collection list for March, and it will be approved via email.

I assisted the Friends of the Library with editing, and reformatting their annual membership application, and letter. I also designed a logo for them to use on all their official paperwork. I've encouraged the Friends to revamp their old Facebook page, or create a new one, to help spread the word about the organization, and advertise events. President Sandy LaVarnway helped with our Library of Things and Try It Kit Meet and Greet program on Feb 18. I submitted two more financial requests to Sandy; one for a library membership for the ADK Experience museum, and the other for a library membership for the Utica Zoo.

Director's Report

During the month of February:

- We had total of 361 patrons visit the library (we surpassed our goal of 350 for National Library Lovers' Month)
 - 233 adult patrons
 - 102 children patrons
 - 12 teen patrons
 - 11 computers were used
- 684 items were checked out
 - Adult books was checked out 158 times
 - Adult video was checked out 29 times
 - Children's books were checked out 254 times
 - Econtent was checked out 171 times
 - Kits were checked out twice
- We registered 2 new patrons.
- 144 items were received to fill holds between MVLS & SALS
- 235 items were transferred to fill holds between MVLS & SALS
- 114 holds were placed
- 196 people used the wifi, for an average of 24 people per day

Other Updates

I've begun working on the library's annual report for 2025. There are a few new sections, including social media use, meeting room use, and board approved policies. As usual, Nancy will be helping with the financial sections. Our report is due to SALS for review by March 16. SALS will review it, and, if there are no follow up questions for us, or errors to correct, will submit it to the DLD before April 1.

We have several programs planned for March, and as we look ahead, April is Financial Literacy Month, and I plan on hosting a few programs to highlight that. If possible, that would be a great time to open up the Library Store that we discussed making space for in the Friends Room.

In February, we hosted the following library sponsored programs/events:

- Tuesday, February 3, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, February 5, 10-10:45a - Tech Time
- Thursday, February 5, 11a - OATS Intro to A.I.
- Saturday, February 7, 11a-1p: Library Olympics!
- Tuesday, February 10, 11:30-12:00 - Weekly Story Time for kids in PreK
- Friday, February 13, 3:00p - Friday Foodie Fun
- Tuesday, February 17, 11:30-12:00 - Weekly Story Time for kids in PreK
- Tuesday, February 17, 6pm - DIY Color Analysis
- Wednesday, February 18, 4-6pm - Meet & Greet with our Try It Kits and Library of Things
- ~~Thursday, February 19, 5:30p - Fictional Book Character Trivia Bingo~~
- Friday, February 20, 2-6p - Board Game Cafe
- Friday, February 20, 2-6pm - Blind Date with a Book & Puzzle Swap
- ~~Saturday, February 21, 11a - Make a Book Brick~~
- Monday, February 23, 3:15p - Cr'After School: Friendship Bracelets
- Tuesday, February 24, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, February 26, 10-10:45a - Tech Time
- Thursday, February 26, 11a - OATS - Everyday Uses of A.I.
- Thursday, Feb 26, 3:30 - My First Book Club Meetup

The following (nonlibrary) meetings used the library space in February:

- Music Circle - February 1
- Dance Classes - Feb 11, 25
- Town of LP - Feb 12
- Feb 21 - DRAG
- Feb 25 - Book Club

In March, we're planning on hosting the following programs:

- Tuesday, March 3, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, March 5, 10-10:45a - Tech Time
- Thursday, March 5, 11a - OATS (Older Adult Technology Services) Class for Seniors
- Friday, March 6, 5:30p - Jane Austen Fashion Show
- Tuesday, March 10, 11:30-12:00 - Weekly Story Time for kids in PreK
- Thursday, March 12, 6:00pm - Armchair Travel
- Friday, March 13, 3:00p - Friday Foodie Fun
- Monday, March 16, 6:00p - Wild Women! Celebrating Women Naturalists
- Tuesday, March 17, 11:30-12:00 - Weekly Story Time for kids in PreK
- Wednesday, March 18, 12:45p - A special story time with the LP Volunteer Fire Dept
- Thursday, March 19, 5:00p - Mountain Valley Hospice & Palliative Care Volunteer Info Session
- Saturday, March 21, 11:00a - Aloha at the Library!
- Monday, March 23, 3:15p - Cr'After School: Watercolor Flowers
- Tuesday, March 24, 11:30-12:00 - Weekly Story Time for kids in PreK
- Tuesday, March 24, 5:30p - Novel Brews
- Thursday, March 26, 10-10:45a - Tech Time
- Thursday, March 26, 11a - OATS (Older Adult Technology Services) Class for Seniors
- Thursday, March 26, 6:00pm - Trivia Bingo
- Tuesday, March 31, 11:30-12:00 - Weekly Story Time for kids in PreK



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Our "My First Book Club" program had its first meetup with participating families, and I received good feedback. We'll continue with the program in March. Our Library Olympic program had a great turnout, and we again received good feedback. Our TAB group met in February to get organized for March and begin collecting paper goods for the Monthly Supply Collection program. Thanks to board member Caitlin for overseeing their meeting and guiding them in setting goals for this project. This is another project that would benefit from carving out a space in the Friends Room. Both these projects received additional funding for 2026; My First Book Club was granted \$500 from the Friends, and TAB was gifted \$1,000 at the end of 2025 from an individual donor. Please be aware that as materials are needed for these projects, it will affect our collection, activities, and/or programs lines, but that funds were earmarked for these projects.

I've been working with Jack at SALS to update, and refresh our website. Changes are still being made, but will hopefully be complete by the end of March. The SALS website, as well, is undergoing some changes in the hopes of being more functional for not only SALS library directors, but also library board members.

Our new Princh service for printing is now up, running, and available for patrons to use. As of now, we're only using Princh's BYO device service. (Although they offer expanded services, which we might want to consider in the future.) This means that patrons can use Princh when they bring their own device (laptop, phone, tablet) to the library, and need to print something. Princh should make this experience easier for both patrons, and library staff. There is also a credit card payment option. I've linked this to our bank account, and payments from Princh are delivered every quarter.

On February 18, I received a letter from Town Supervisor, Betsy Bain, informing me that the library's cleaner had resigned. The Town has decided that the library will need to find, and hire their own cleaner. From Betsy's letter: "The board decided to give $\frac{1}{3}$ of our remaining cleaning budget for 2026 to the library so they can hire someone that can work with the library's schedule. A new line will be created for the library for this expense. Vouchers should be submitted as usual. A new budget line will be provided for your reference after our March 2nd meeting when these decisions will be made by a resolution." I sent all board members a copy of this letter via email. We will need to begin this process ASAP

Building projects that are ongoing include:

- Window washing - interior and exterior
- Hanging the 2024 Quack-a-Palooza plaque
- Replace ceiling tiles that have water damage
- Install last memorial brick

Tanisha and Roxy continue to do our annual weeding, and small, organizational projects are being done around the library at the same time. I still would like assistance cleaning, throwing out, and organizing the files in the attic. I've reached out to a few different local companies regarding shredding services, so we can plan a shredding event at the library this spring, but have not heard back.

Respectfully Submitted,

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