



Katrena Cohea, Director  
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## Monthly Director's Report April 2026

### Patron & Circulation Updates

During the month of April:

- We had total of 448 patrons visit the library
  - 337 adult patrons
  - 88 children patrons
  - 10 teen patrons
  - 13 computers were used
- 728 items were checked out
  - Adult books was checked out 198 times
  - Adult video was checked out 52 times
  - Children's books were checked out 239 times
  - Econtent was checked out 160 times
  - Kits were checked out 6 times
- We registered 8 new patrons.
- 136 items were received to fill holds between MVLS & SALS
- 200 items were transferred to fill holds between MVLS & SALS
- 147 holds were placed
- 246 people used the wifi, for an average of 26 people per day

### Collection Updates

The Collection Committee emailed to review purchases for the month. For April 2026, 36 items were ordered, and all items ordered have been received, and processed. The Collection Committee has received the collection list for April, and it will be approved via email. All museum passes have been purchased and received, and are now available to check out.

### Friends of the Library Updates

The Friends had a meeting on April 14 at the library. Some of the items discussed included creating a large sign for the Friends Room, to encourage more visits, as well as a sign at the front desk directing patrons towards the room. Both these requests have been completed. There was also discussion about hosting book sales at two Farmers Market dates. The Friends are preparing for their summer book sales, and the Tricky Tray.

### Annual Report & Report to the Community

I submitted our Annual Report to SALS for review; SALS will confirm our data and submit our report to the DLD at the end of the month. This should conclude our Annual Report duties for the year. In May I will work on our Annual Report to the community.



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## **Building Updates**

Our cleaner began at the beginning of the month and is doing well. The last memorial brick has been installed by Kathy, and ceiling tiles were replaced by the Town on April 28.

Building projects that are ongoing include:

- Window washing - interior and exterior
- Research for continued memorial items for patrons (benches, rocks?)

Tanisha and Roxy continue to do our annual weeding, and small, organizational projects are being done around the library at the same time. I still would like assistance cleaning, throwing out, and organizing the files in the attic.

## **Outreach Updates**

I'm waiting to hear back from Dee Park at Warren/Hamilton Counties Office for the Aging regarding delivery of library materials to the homebound. I plan on visiting the Senior Center in Speculator sometime in May for a short presentation on this topic, and other library services.

Our Teen Advisory Board (TAB) had a successful round of their Monthly Supply Collection. They made a goal of collecting 30 items to donate to Loaves and Fishes, and they gathered at least double that. The group will meet again in May to decide on the focus for the collection for May and it will be publicized accordingly. The collection project will have a break during the summer months.

I'm working on setting up visits to LPCS and WCS to tell students about our Summer Reading Program. I've been sharing the link to our Amazon Wishlist that has items for our summer programs, and donations have begun to roll in.

I attended three online workshops hosted by the ALA as part of our grant reward for our new automatic doors. These workshops are designed to give us a framework to host community conversations, and better equip us to listen to the feedback of patrons with disability in our community. The workshops will continue in May. I sent 14 letters among local organizations like Office of the Aging, HamCo Public Health, and local government leaders to inform them about our grant, and/or ask for their support in spreading the word about our community conversations.

Through SALS, libraries serving populations under 5,000 were invited to the IMLS Library Convening 250: Telling America's Story conference in Washington DC, June 10-12. IMLS is covering airfare, travel, hotel, and food for participants. I have signed up and am looking forward to representing our library. I hope to come back with programming ideas for our library to use to celebrate the U.S.'s 250th.

## **Programming Updates**

We have several programs coming up in April, which are listed below. Our summer programming schedule is almost complete. I am still looking for a volunteer for Tuesday mornings in July and August. I may have a few interested volunteers, but need to follow up with them.

In April, we hosted the following library sponsored programs/events:

- Thursday, April 2, 10-10:45am - Tech Time
- Thursday, April 2, 11am - OATS (Older Adult Technology Services) Class for Seniors
- ~~Monday, April 6, 6pm - Armchair Travel~~
- Tuesday, April 7, 11:30-12:00 - Weekly Story Time
- Wednesday, April 8, 6:00pm- All About Libby
- Wednesday, April 8 - Saturday April 11: Spring Book Sale
- Thursday, April 9 4:00p - Teen Snack Around the World
- Monday, April 13, 6pm - Resume Refresh for Adults & Teens
- Tuesday, April 14, 11:30-12:00pm - Weekly Story Time
- Thursday, April 16, 6:00pm - Trivia Bingo
- Friday, April 17 , 3:00pm - Friday Foodie Fun
- Friday, April 17, 4:00pm - Cereal Party
- Saturday, April 18, 1:00pm - Irish Dance Lesson & Performance
- Tuesday, March 17, 11:30-12:00 - Weekly Story Time
- Monday, April 20, 3:15p - Cr'After School
- Tuesday, April 21, 11:30-12:00 - Weekly Story Time
- Thursday, April 23, 10-10:45am - Tech Time
- Thursday, April 23, 11am - OATS (Older Adult Technology Services) Class for Seniors
- ~~Saturday, April 25, 11am - DIY Prom Flowers~~
- Tuesday, April 28, 11:30-12:00 - Weekly Story Time

The following (nonlibrary) meetings used the library space in April:

- Music Circle - 5
- Dance Classes -April 15, 22,
- April 18 - DRAG
- April 29 - Book Club

In May we're planning on hosting the following programs:

- Saturday, May 2 Tea Blend Workshop
- Tuesday, May 5, 11:30-12:00 - Weekly Story Time with Speculator Volunteer Ambulance Corps
- Thursday, May 7, 10-10:45am - Tech Time
- Thursday, May 7, 11am - AI and Your Small Business
- Friday, May 8, 4:00pm - Adult & Kid Craft Time for Mother's Day
- Tuesday, May 12, 11:30-12:00pm - Weekly Story Tim
- Wednesday, May 13, 5:30pm - Save Energy, Save Dollars
- Thursday, May 13, 5:30pm - Resume Refresh for Adults & Teens
- Friday, May 15 , 3:00pm - Friday Foodie Fun
- Wednesday, May 20, 6:00pm - Mocktails & Mental Health
- Thursday, May 21, 5:30pm - Adirondack Author Talk with Nanci Vineyard
- Saturday, May 23, 2:00pm - From Book to Screen: The Greatest Film Adaptations of All Time
- Tuesday, May 26, 11:30-12:00 - Weekly Story Time
- Wednesday, May 27, 5:30pm - Mindful Self-Care Mini Workshop
- Thursday, May 28, 10-10:45am - Tech Time
- Thursday, May 28, 11am - OATS: Understanding Fraud & Scams



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### **Grant Updates**

I submitted our grant to ALCA and requested \$2,070. This would cover several of our summer programs. I spoke with SALS and asked for an update on the NYS Construction Grant, which is for our new digital sign. SALS informed me that the DLD is finalizing the grants and that it is likely we will be awarded our request, as it passed the first round of inspection. The award notification is typically in August. We requested around \$25,000 for the sign. I'm still searching for additional sign companies to provide bids. The final bid for the electric work on our door project should be given to me in mid June. At that time I will pass all the bids for that electrical work onto the Town Building Committee.

Depending on time constraints, I may apply for the Library Services & Technology grant from NYS Library, and/or the Lake Placid Education Foundation grant. These could be good opportunities to request funds for our Birdify project, or YA and Family Book Boxes.

We received \$3,630 from SALS for the OATS mini grant they applied for their member libraries. This can be used on things to supplement, advertise, and encourage our OATS classes.

Respectfully Submitted,

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Director



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